



भाण्डागारण विकास और विनियामक प्राधिकरण
भारत सरकार
चौथी मंजिल, एन. सी. यू. आई. भवन, 3, सिरी इंस्टीट्यूशनल एरिया,
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Warehousing Development and Regulatory Authority

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ADVISORY FOR INSPECTING OFFICERS FOR VERIFICATION OF OWNERSHIP/ LEASE DOCUMENTS DURING PHYSICAL INSPECTION OF WAREHOUSES

It has been observed that in certain cases, lease documents submitted by warehousemen are not duly verified by the lessor. Such instances raise concerns regarding the authenticity of the documents and the establishment of ownership or effective control over the warehouse.

In this regard, attention is invited to the **Inspection Guidelines dated 24.02.2025**, wherein it is stipulated that the Inspecting Officer (IO) deputed for physical inspection shall collect information regarding the physical infrastructure of the warehouse and verify key criteria establishing ownership or effective control of the warehouse by the applicant.

Further, with reference to the **Advisory dated 25.09.2025**, and **Letter dated 24.10.2025** regarding Inspection Checklist, it is reiterated that the Inspecting Officer shall carefully examine and verify all documents submitted by the warehouseman.

Accordingly, all Inspecting Officers are hereby advised to ensure the following:

1. Lease documents submitted by the warehouseman must be duly executed and verified by the lessor.
2. The authenticity of lease agreements shall be thoroughly examined, and supporting documents may be verified wherever required.
3. A declaration from the warehouseman shall be obtained in the prescribed format as specified in the Advisory dated 25.09.2025.
4. In case Inspection Agencies require any legal assistance in the verification of lease documents, they may seek appropriate support from their legal team to ensure proper due diligence.
5. Any discrepancy, including non-verification or improper execution of lease documents, shall be clearly recorded in the inspection report with appropriate remarks.

This advisory shall be strictly complied with by all Inspecting Officers to ensure transparency, accountability, and integrity in the inspection process.


Director (Technical)
for WDRA