



भांडागारण विकास और विनियामक प्राधिकरण

भारत सरकार

एन सीयू आई भवन, चौथी मंज़िल, 3, सीरी इंस्टीट्यूशनल एरिया, अगस्त क्रान्ति मार्ग,

हौज़ खास, नई दिल्ली - 110016, दूरभाष - :49536496, 49092978

Warehousing Development and Regulatory Authority
Government of India

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F. No. T-21032/4/2024-Technical/874

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ADVISORY NOTE

WDRA conducts Stock Inspection from time to time for WDRA registered warehouses as per inspection guideline. During the scrutiny of Stock Inspection Reports, following common discrepancies have been observed:

SN	Discrepancies	Norms as per Inspection Guideline
1.	eNWRs copies not provided by the Warehouseman Representative. /Authorized	As per the Warehousing (Development and Regulation) Act, 2007 clause 8, sub clause 3 "the Warehouseman shall make available to the Authority for inspection the records and accounts of the warehouse business at any time as may be desired by the Authority.
2.	Unavailability of platform scale	The warehouse should have adequate facilities for weighment of goods brought for storage in the warehouse. Ideally, the warehouse should have its own electronic lorry weighbridge (LWB). Alternatively, there should be a LWB within the vicinity of the warehouse. Additionally, warehouse should have Electronic Platform Scales of desired capacity to qualify for registration. Details of last date of stamping of

		weighing scales shall be prominently displayed in the warehouse.
3.	Fortnightly Technical Inspection Register and stock register not maintained.	Records should be maintained as per SOP of WDRA and stock should be inspected on fortnightly basis by the technical staff of warehouse.
4.	Stack lines not drawn.	Stack lines should be drawn as per stack plan. Stack number shall also be painted neatly in bold figures on the floor, walls or pillars near each stack.
5.	Hygiene of the warehouse not maintained	The godown should be kept clean. Spillages inside the godowns should be collected on day-to-day basis and kept in a palla bag stack wise.
6.	Difficulty in Physical Verification of stock due to defective stacking.	Stacking should be as per standard stack plan /size.
7.	Stack card not found	Updated stack card should be tagged on the front side of the stack.
8.	Flying moth infestation noticed.	The stock should be given aeration regularly and spraying as per norms. In case of few/ heavy infestation, the stock should be fumigated immediately.
9.	Mix stacking of different commodities	Mixed storage of incompatible commodities should not be adopted any circumstances.
10.	Validity of eNWR expired	Take extension of eNWR validity or deliver stock to depositor on top priority.
11.	Bags found in cut and torn condition	The stock should be stored in sound bags only.
12.	Shortage of assaying and disinfection equipments	Equipment's should be available as per WDRA guideline.

All warehouseman is therefore, advised to follow norms and ensure that the stock is stored as per WDRA guideline.

Rachana Shalini
21.5.25
(Dr. Rachana Shalini)

Deputy Director (Op)

To,
Concerned warehouseman.