



भाण्डागारण विकास और विनियामक प्राधिकरण

भारत सरकार

चौथी मंजिल, एन. सी. यू. आई. भवन, 3, सिरी इंस्टीट्यूशनल एरिया,
अगस्त क्रान्ति मार्ग, हौज़ खास, नई दिल्ली - 110016, दूरभाष : 49536496

Warehousing Development and Regulatory Authority

Government of India

N.C.U.I. Building, (4th Floor), 3, Siri Institutional Area,

August Kranti Marg, Hauz Khas, New Delhi – 110016

Tel. No. 49536496, 49092994, 49092978, 49092487, Fax-26515503



फ़ाइल नं० - T-21032/7/2025-Technical/C.No-1630 /3044

दिनांक: 25.09.2025

ADVISORY FOR INSPECTING OFFICERS

1. It has come to the notice of WDRA that in certain cases, the same warehouse (godown) has been registered under two different warehousemen, one on the basis of *ownership documents* and another on the basis of a *lease document*.
2. Inspecting Officers must carefully examine and verify the ownership/lease documents submitted by the warehouseman.
3. While verifying lease documents, Inspecting Officers shall ensure that the lease deed is complete in all respects and obtain a declaration from the warehouseman in the following format:

"This is to certify that I, (Name), being the Lessee of the warehouse, have taken on lease the premises/warehouse located at (complete address) from (Name of Lessor/Owner). The said lease is valid from to (mention period). I further affirm that I am in effective control of the warehouse during the lease period and shall comply with all requirements under the WDRA Act, rules, and regulations."
4. In case of ownership documents, Inspecting Officers must thoroughly check and verify the authenticity and correctness of the documents.
5. Inspecting Officers, while conducting inspections of new warehouses, shall confirm with the Warehouseman whether the warehouse is already registered with WDRA by checking the Warehouse Registration Certificate. In case of a completely new registration, the Inspecting Officer may advise the Warehouseman to display the Certificate on the premises after obtaining registration from WDRA. For inspections of already registered warehouses, the Inspecting Officer shall guide the Warehouseman to prominently display the Registration Certificate on the wall, so as to prevent any possibility of duplicate registration.

सादर

Anurag Kumar
25-09-2025

(डॉ. अमित कुमार)
अवर सचिव (तकनीकी)