

Check list for Individual Warehouseman Registration

Sr. No.	Section	Details	Document Required
1.	<u>Warehouseman details</u>	i. Identity Proof (Anyone in the list)	(i) Aadhaar Card (ii) Permanent Account Number Card (iii) Driving License (iv) Passport (v) Current passbook of post office/any schedule bank having photo
		ii. Address Proof (Anyone in the list)	(i) Aadhaar Card (ii) Passport (iii) Passbook (bank/post office) (iv) Driving License
		iii. (Photograph of the Authorized Representative	Upload a recent scanned passport photo of the AR
		iv. Standard Operating Procedure (SOP)	Applicant to follow either WDRA notified SOP or uploads the SOP of applicant (applicant's SOP to include all requirements of the WDRA notified SOP and a reference comparison table of clause no. of WDRA notified SOP & corresponding clause of applicant's own SOP which incorporates requirements of WDRA notified SOP in compliance to the minimum requirements). Link for WDRA's model SOP: https://wdra.gov.in/documents/32110/249553906/Standard+Operating+Procedures+FINAL.pdf/7c27a0ad-3cc4-9114-ac9c-472e22529063
2	<u>Insurance Policy details and networth</u>	Insurance policies	As specified in the insurance circular no. 03 Dated 30.06.2023 and Circular No. dated 03.06.2022.

			https://wdra.gov.in/documents/32110/175917/Insurance_Process.pdf/e41c152a-0596-b5b9-7b97-70353a03d6a0
		Document supporting net worth of the company and net worth.	Audit balance sheet of the last financial year of provisional net worth certificate issued by auditor/CA.
3.	<u>Warehouse basic details</u>	Land Documents	Lease/Hired/Owned/Revenue Sharing

