

Recruitment to the post of Director (Tech.) on Deputation basis.

The Warehousing Development and Regulatory Authority (WDRA), under the Department of Food and Public Distribution invites application for the post of Director (Tech.) on Deputation basis (initially for three years, extendable at the discretion and approval of the Competent Authority), from amongst the officers from Central and State Government/ Central and State PSUs/ Central and State University/statutory bodies:

Sl. No.	Post	No. of vacancies
1.	Director (Tech.) Level- 13 1,18,500-2,14,100 (as per 7 th CPC)	01

The application in the format given on the WDRA website www.wdra.nic.in is to be submitted to Director (Admn. & Fin.), Warehousing Development and Regulatory Authority, New Delhi, within 45 days from the date of publication of the vacancy circular in the employment news.

Director (Administration and Finance)
Tel.:26536214



Warehousing Development and Regulatory Authority
Government of India
Warehousing Bhawan, 4/1, Institutional Area,
August Kranti Marg, Hauz Khas, New Delhi - 110016
Tel: - 011-26515504, Fax: - 011-26515503



No. WDRA/2016/19-5/A&F

Dated: 31.01.2017

VACANCY CIRCULAR

Subject: Filling up of the post Director (Tech.) in Warehousing Development and Regulatory Authority (WDRA) on Deputation Basis.

It is proposed to fill up the post of Director (Tech.) (as indicated in Annexure-I) in Warehousing Development and Regulatory Authority (WDRA) on deputation basis from amongst personnel working in Central and State Government/ Central and State PSUs/ Central and State University/statutory bodies. The WDRA is a statutory authority set up under the Warehousing (Development & Regulation) Act, 2007 w.e.f. 26th Oct, 2010. The office of the Authority is located at New Delhi.

2. The pay and other terms & conditions of the service of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's OM No. 6/8/2009-Estt.(Pay II) dated 17th June, 2010. Since WDRA has no residential facility as such, only HRA as per admissibility of Central Government employee will be paid.
3. The selected candidate will be appointed on deputation basis initially for a period of three years which may be extended from time to time by the competent authority at its discretion, as per rules. The applicant should have a minimum of four years service left as on the last date of receipt of applications. However, in exceptional cases it may be relaxed at the discretion of the competent authority.
4. Only such recommendations, as are accompanied by the requisite personal data in Annexure-II will be considered. Officers, who once volunteer for the post(s), will not be permitted to withdraw their names later.
5. It is requested that wide publicity may be given to the vacancy circular amongst staff under your administrative control and, applications in the given proforma (Annexure II) along with attested copies of CRs for the last five years of the officers, who can be spared in the event of their selection, may be sent to this office within 45 days from the date of publication of this vacancy circular in the employment news. Application received after the last date or without the CR dossiers or otherwise found incomplete will not be considered. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and no disciplinary proceedings are either pending or contemplated against him/her. The integrity of the officers may also be certified. It may also be confirmed that no major/minor penalty has been imposed on him/her during the last ten years.

6. The prescribed application forms, detailed terms/conditions etc. may be downloaded from the website: www.wdra.nic.in. Applications may be forwarded in the prescribed proforma so as to reach this office within 45 days from the date of publication of the vacancy circular in the employment news.

Director (Administration and Finance)
Tel.:26536214

To,

1. All Ministries/Departments of Govt. of India (By special messenger).
2. Notice Board of the Deptt. of Food and PD.
3. NIC with the request to place it on the Website of the Deptt. of Food and PD.
4. CWC/FCI/SWCs.
5. Guard file.

Annexure-I**A. Director (Technical)**

1.	Name and Designation of the post (No. of posts)	Director (Technical), One (1).
2.	Pay Scale of the post	Level- 13 1,18,500-2,14,100 (as per 7 th CPC) OR Old pay scale Rs. 37400-67000 + GP –Rs. 8700 (PB-4)
3.	Grade/category of the post	A
4.	Type of the Post	Technical
5.	Essential and minimum Qualification of the post	(i) Officers of Central and State Government/Central and State PSUs /Central and State autonomous/ statutory bodies holding analogous posts in the relevant field; or equivalent or 5 years of experience in the relevant field in the Level 12 of PAY MATRIX in 78,800 - 2,09,200 as per 7 th CPC or in the Pay Band 3 with Grade Pay of Rs. 7,600/- of 6 th CPC or equivalent; or 10 year experience in relevant field in the Grade Pay of Rs. 6,600/- or equivalent; and ii) Possessing degree in any biological sciences (including Agriculture) from a recognized university.
6.	Duties and responsibilities of the post	Director (Technical) would be responsible for work relating to grant of Registration to the Warehouses/Accreditation Agencies as provided in the Warehousing (Development and Regulation) Act, 2007 and other technical duties and functions as may be assigned by the Competent Authority from time to time.

Terms & Conditions

The pay and other terms & conditions of the service of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's OM No.6/8/2009- Estt. (Pay II) dated 17th June, 2010.

2. The selected candidate will be appointed on deputation basis initially for a period of three years which may be extended from time to time by the competent authority as per rules. The applicant should have a minimum of four years service left as on the last date of receipt of applications.

3. Only such recommendations, as are accompanied by the requisite personal data in Annexure-II will be considered. Officers, who once volunteer for the post(s), will not be permitted to withdraw their names later.

4. Willing candidates may send their applications through proper channel in the prescribed Performa (Annexure II) along with attested copies of CRs for the last five years, within 45 days from the date of publication of the vacancy circular in the Employment News. Application received after the last date or without the CR dossiers or otherwise found incomplete will not be considered. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and no disciplinary proceedings are either pending or contemplated against him/her. The integrity of the officers may also be certified. It may also be confirmed that no major/minor penalty has been imposed on him/her during the last ten years.

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)					
2. Date of Birth (in Christian era)					
3.(i) Date of entry into service					
(ii) Date of retirement under Central/State Government Rules					
4. Educational Qualifications					
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualifications has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
Qualifications/Experience required as mentioned in the advertisement/vacancy circular		Qualifications/experience possessed by the officer			
Essential		Essential			
A) Qualification		A) Qualification			
B) Experience		B) Experience			
Desirable		Desirable			
A) Qualification		A) Qualification			
B) Experience		B) Experience			
<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p>					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
<p>6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>					
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay scale of the post held on regular basis.	Nature of Duties (in detail) highlighting

					experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and, therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:

Office/ Institute	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment, i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
9. In case the present employment is held on deputation/contract basis, please state -	

a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization
<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.</p> <p>9.2 Note: Information under Column 9© & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			

<p>11. Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <ul style="list-style-type: none"> a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others 	
<p>12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade</p>	
<p>13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale</p>	

<p>14. Total emoluments per month now drawn</p>		
<p>Basic Pay with Scale of Pay and rate of increment</p>	<p>Dearness Pay/interim relief/ other Allowances etc. (with break-up details)</p>	<p>Total Emoluments</p>
<p>16.A Additional information: if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>		

<p>16.B Achievements: The candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none">(i) Research publications and reports and special projects(ii) Awards/ Scholarships/ Official Appreciation(iii) Affiliation with the professional bodies/ institutions/ societies and;(iv) Patents registered in own name or achieved for the organization(v) Any research/ innovative measure involving official recognition(vi) Any other information. <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	
17. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the Candidate)

Address.....
.....

Date.....

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer/ Cadre Controlling Authority with Seal)