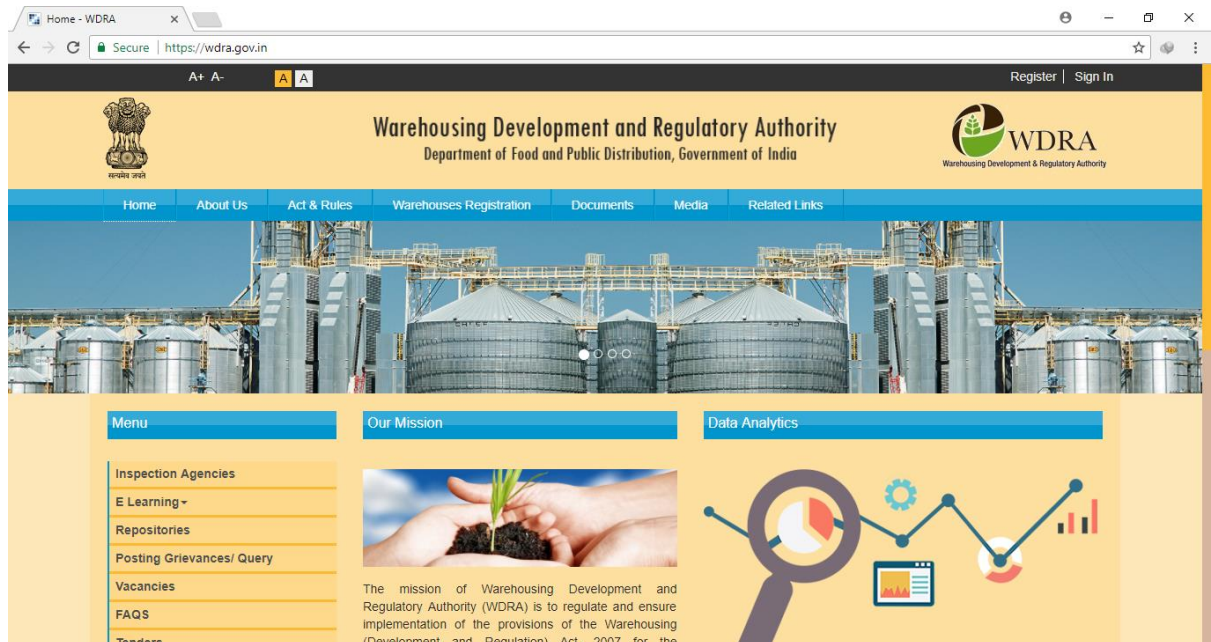
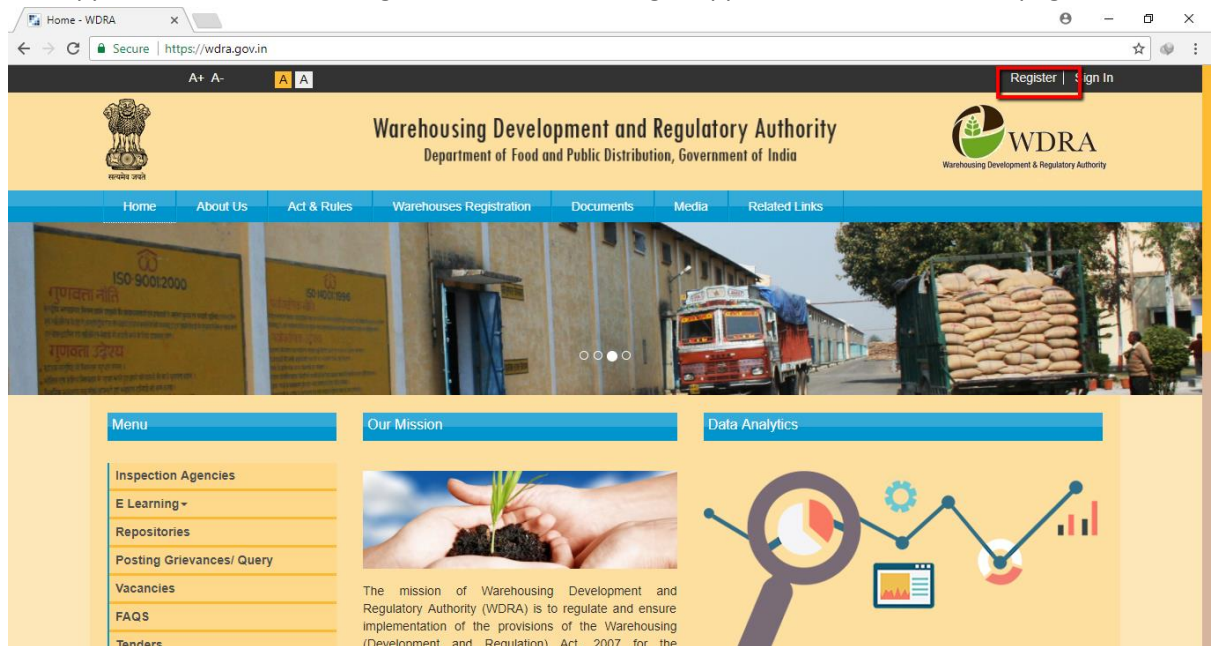


GENERAL INSTRUCTIONS FOR FILLING OF APPLICATION FOR WAREHOUSE REGISTRATION

1. Every Applicant proposing to 'Apply for New Registration' and Warehouseman proposing for 'Renewal of Registration' or the applicant / Warehouseman proposes to submit / update any kind of information such as 'Insurance Details' or the 'Selected Inspection agency' proposes to 'On Board its inspecting Officers' will be able to do so by logging in to WDRA portal at <https://www.wdra.gov.in> and initiating 'Portal Registration' activity.



2. The Applicant should select 'Register' button on the right upper corner of the HOME page.



3. The applicant required to fill in the Name, email, and Mobile number and has to fill in the selected Password. The Password should have Minimum 8 characters with a Capital, Numeric & Special character mandatorily.

The screenshot shows the 'PORTAL REGISTRATION' form on the WDR portal. The form is divided into two columns. The left column contains input fields for 'First Name *', 'Middle Name', 'Last Name *', 'Email Id *', and 'Mobile Number *'. The right column contains 'Create Password *', 'Confirm Password *', a 'Send OTP' button, a CAPTCHA image showing '7620', and a 'Text Verification *' field. At the bottom left are 'Cancel' and 'Submit' buttons. The header includes the Government of India emblem, the WDR logo, and links for 'Register' and 'Sign In'.

4. On request for OTP, the applicant will receive the OTP on the mobile, which he has to fill in along with Verification Text.

This screenshot is a closer view of the registration form, with a red box highlighting the right-hand side. This section includes the 'Create Password *' and 'Confirm Password *' fields, the 'Send OTP' button, the CAPTCHA image (7620), and the 'Text Verification *' field. The left-hand side of the form, with its input fields for name, email, and mobile number, is partially visible.

5. On submission of the Application for Portal Registration, applicant will receive a confirmation of successful Portal registration message.

The screenshot displays a confirmation message on the WDR portal. A red box highlights a grey message box that reads: 'Congratulations! Your registration to WDR portal has been completed successfully, Please click on below link to Login to portal.' Below the message is a blue button labeled 'Click to Login...'. The header and footer of the page are also visible.

6. The e Mail ID will be the User ID and the selected Password will be Password for future Log into the WDRA Portal.
7. In case of Individuals operating warehouses, he / she will have to obtain his registration on portal for further activities such as Warehouse Registration. The full details in this regard provided at ["Instructions to fill up application for Warehouse Registration-Individual"](#)
8. In case of Organisations such as Partnership firms / Company / society etc., the Authorised representative to initiate Portal Registration and have to proceed for further activities. The full details of structure of the application provided at ["Instructions to fill up Application for Warehouse Registration -Non Individual"](#)

Instructions to fill Application for Warehouse Registration – Individual

1. Applicant should get portal registration as mentioned above and opt for Warehouse Registration by clicking the respective option on logging in.

The screenshot shows the WDR A portal home page. The header includes the WDR A logo and the text 'Warehousing Development and Regulatory Authority, Department of Food and Public Distribution, Government of India'. The main navigation bar has links for 'Home', 'Warehouse', and 'Inspection Agency Registration'. Below the navigation bar, there are two main sections: 'Warehouse Registration' and 'Inspection Agency Registration'. The 'Warehouse Registration' section is highlighted with a red box. It contains the text: 'The Applicant or the Authorised Representative of the entities may select this option for registration of a Warehouseman and Warehouse (s) as well as related activities after first registering themselves on the Portal and signing in on the Portal.'

2. Please opt for Individual Registration option by clicking “Click Here”.

The screenshot shows the WDR A portal after login. The header includes the WDR A logo and the text 'Warehousing Development and Regulatory Authority, Department of Food and Public Distribution, Government of India'. The main content area has a 'Dear User,' message and instructions. A dropdown menu is open, showing 'Individual' and 'Non Individual' options. The 'Individual' option is highlighted with a red box. A 'Click Here' button is also visible, which is also highlighted with a red box.

3. All applicable fields in all sections of the application are required to be filled in along with upload of relevant documents as prescribed. In case of any gap in any section the same is indicated by RED Colour on the field / section on submission of the application

The screenshot shows the 'Individual Warehouse Registration' form. The left sidebar contains a list of sections: 'Insurance Policy Details', 'Warehouse Basic Details', 'Warehouse Infrastructure Details', 'Warehouse Surrounding Details', 'Warehouse Godown size Details', 'Warehouse Commodity Details', 'Warehouse Equipment Details', 'Warehouse Staff Details', 'Warehouse Supporting Documents', and 'Declaration and Disclaimer'. The 'Insurance Policy Details' section is highlighted in red. The main content area shows the 'Insurance Policy Details' form. It includes a note: 'Minimum of 3 insurance policies are required. Minimum 3 Insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fidelity) should be there.' The form has several fields: 'Insurance Company' (The Oriental Insurance Co. L), 'Insurance Policy Sum Insured INR(in crores)', 'Insurance Type' (Select), 'Insurance Policy Validity', 'Insurance Policy Number', and 'Total Capacity For Which Insured (in M.T)'. The 'Insurance Policy Number' and 'Total Capacity For Which Insured' fields are highlighted in red, indicating they are required.

4. Each screen has an option to “Save as Draft” option in the bottom of the screen which may be opted in order to abort filling up process. It is recommended to opt for the same so as to save the application. Applicant may save the draft any number of times and filled data will always be saved.

Warehouse Commodity Details
Warehouse Equipment Details
Warehouse Staff Details
Warehouse Supporting Documents
Declaration and Disclaimer

Address Line 1 : *

District : *
Select
Pin Code : *

Identity Proof Type : *
Select
Whether following Model SOP of WDRA : *
No


Address Line 2 :

Sub-district/ City :
Select
Address Proof Type : *
Select
Upload Address Proof
Upload Identity Proof
Upload own SOP


State : *
Select
Village :
Select
Next

(*) Indicates required field

Save as Draft
Save & Pay
Submit




Warehousing Development and Regulatory Authority
Department of Food and Public Distribution, Government of India




Application Id / Warehouseman Id	Created Date	Modified Date	Status	
138277	17/10/2017	17/10/2017	DRAFT	View Warehouses

The applicant will be able to recommence the filling of application by opting for “Edit Application” option.



Warehousing Development and Regulatory Authority
Department of Food and Public Distribution, Government of India



Applicant First Name :
raman

Applicant Middle Name :

Applicant Last Name :
sharma

Mobile No. :
9582577917

Email Id :
mannu@gmail.com

Note: You have exceeded either network capacity - 0 MT or insurance capacity - 0 MT.

Warehouse Id / Acknowledgement Number	Name	Capacity (MT)	Created Date	Updated Date	Status	Action
138275		0	17/10/2017	17/10/2017		Edit Warehouse View Warehouse

WAREHOUSEMAN DETAILS SCREEN

5. Blank application for Warehouse Registration will appear with the Warehouseman details pre-filled in to the extent, the data filled in while doing Portal Registration i.e. Name, Mobile number, Mail address. Of the applicant.

The screenshot displays the 'INDIVIDUAL WAREHOUSE REGISTRATION' form. On the left is a sidebar menu with options: Warehouseman Details, Insurance Policy Details, Warehouse Basic Details, Warehouse Infrastructure Details, Warehouse Surrounding Details, Warehouse Godown size Details, Warehouse Commodity Details, Warehouse Equipment Details, Warehouse Staff Details, Warehouse Supporting Documents, and Declaration and Disclaimer. The main form area is titled 'Warehouseman' and contains the following fields:

- Applicant First Name :
- Applicant Middle Name :
- Applicant Last Name :
- Mobile No :
- Email Id :
- Telephone Number (with STD code) :
- Address Line 1 :
- Address Line 2 :
- State :
- District :
- Sub-district/ City :
- Village :
- Pin Code :
- Address Proof Type :
-

6. The Land Telephone details along with STD code without "0" to be entered at Telephone number Option.

This screenshot shows the same 'Warehouseman' form, but with the 'Telephone Number (with STD code)' field highlighted by a red box. The field now contains the value '+91 1126666365'.

7. The Address Details of the Warehouseman to be entered in two lines.

This screenshot shows the 'Warehouseman' form with the 'Address Line 1' and 'Address Line 2' fields highlighted by a red box. The 'Address Line 1' field is empty, and the 'Address Line 2' field is empty.

8. The State, District, Sub-district/ village details to be selected from the respective drop down lists. (State of Telangana details are yet to be sorted from state of AP as the drop down data pertains 2011).

The screenshot shows a registration form with the following fields and options:

- Address Line 1 :**
- Address Line 2 :**
- District :**
- Sub-district/ City :**
- Pin Code :**
- Address Proof Type :**
- Identity Proof Type :**
- Whether following Model SOP of WDRA :**
- Buttons:** "Upload Identity Proof", "Upload own SOP"
- State Dropdown Menu:**
 - Select
 - ANDAMAN & NICOBAR ISLANDS
 - ANDHRA PRADESH
 - ARUNACHAL PRADESH
 - ASSAM
 - BIHAR
 - CHANDIGARH
 - CHHATTISGARH
 - DADRA & NAGAR HAVELI
 - DAMAN & DIU
 - GOA
 - GUJARAT
 - HARYANA
 - HIMACHAL PRADESH
 - JAMMU & KASHMIR
 - JHARKHAND
 - KARNATAKA
 - KERALA
 - LAKSHADWEEP
 - MADHYA PRADESH

9. PIN CODE is mandatorily to be filled in.

The screenshot shows the "Warehouseman" registration form with the following details:

- Applicant First Name :** raman
- Applicant Middle Name :**
- Applicant Last Name :** sharma
- Mobile No. :** +91 9582577917
- Email Id :** mannu@gmail.com
- Telephone Number (with STD code) :** +91 1126666365
- Address Line 1 :**
- Address Line 2 :**
- State :** ASSAM
- District :** Baksa
- Sub-district/ City :** Baganpara (Pt)
- Village :** Baganpara
- Pin Code :** (This field is required.)
- Address Proof Type :**
- Buttons:** "Upload Address Proof"

10. Address Proof of the Warehouse man to be selected from the drop down and a .pdf of the self attested address proof copy to be uploaded. (Aadhaar / Passport/ Bank or Post office Passbook copy / Driving Licence)

The screenshot shows the "Warehouseman" registration form with the "Address Proof Type" dropdown menu open, displaying the following options:

- Select
- Aadhaar Card
- Passport
- Passbook(Bank / post office)
- Driving license

The form also shows the "Pin Code" field filled with "110044" and the "Upload Address Proof" button.

11. Similarly the Identity Proof of the warehouseman to be selected from the drop down and a .pdf of **Non Individual** the self attested Identity proof copy to be uploaded (Pan Card/ Aadhaar /Passport / Bank or Post office Passbook with Photo / Driving Licence)

Warehouseman Details	Warehouseman		
Insurance Policy Details	Applicant First Name : raman	Applicant Middle Name : 	Applicant Last Name : sharma
Warehouse Basic Details	Mobile No : * +91 9582577917	Email Id : mannu@gmail.com	Telephone Number (with STD code) : +91 1126666365
Warehouse Infrastructure Details	Address Line 1 : * 	Address Line 2 : 	State : * ASSAM
Warehouse Surrounding Details	District : * Baksa	Sub-district/ City : Baganpara (Pt)	Village : Baganpara
Warehouse Godown size Details	Pin Code : * 110044	Address Proof Type : * Passport	Address Proof PASSPORT.pdf ✕
Warehouse Commodity Details	Identity Proof Type : * Select Permanent Account Number(PAN) card Aadhaar Card Passport Current passbook of any scheduled bank / Post office having photo Driving license Upload Identity Proof		

12. In case the Warehouse man following the Model SOP of the WDRA, the same to be selected from drop down as “yes” and is advised to follow the same without deviation. The Model SOP prepared by WDRA is available on its web site. In case the Warehouseman has his /her own SOP, then he / she should select from drop down as “NO” and upload a draft self attested copy of his SOP in .pdf format.

Pin Code : *	Address Proof Type : *
110044	Passport
Identity Proof Type : *	Identity Proof
Aadhaar Card	ADHAAR.pdf ✕
Whether following Model SOP of WDRA : *	Upload own SOP
No	
Identity Proof Type : *	Identity Proof
Aadhaar Card	ADHAAR.pdf ✕
Whether following Model SOP of WDRA : *	
Yes	

Insurance Policy details

13. Each warehouseman is required to provide minimum three Insurance Policy details namely for Stock Insurance / Burglary Insurance / Fidelity Guarantee Insurance.

The screenshot shows the 'INDIVIDUAL WAREHOUSE REGISTRATION' portal. On the left is a sidebar with navigation links: Warehouseman Details, Insurance Policy Details (highlighted), Warehouse Basic Details, Warehouse Infrastructure Details, Warehouse Surrounding Details, Warehouse Godown size Details, Warehouse Commodity Details, Warehouse Equipment Details, Warehouse Staff Details, Warehouse Supporting Documents, and Declaration and Disclaimer. The main content area is titled 'Insurance Policy Details'. It contains a red-bordered note box stating: 'Note: Minimum of 3 insurance policies are required. Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fiedelity) should be there.' Below the note is a form with six fields: Insurance Company (dropdown), Insurance Type (dropdown), Insurance Policy Number (text), Insurance Policy Sum Insured INR(in crores) (text), Insurance Policy Validity (text), and Total Capacity For Which Insured (in M.T) (text). Each field has a red asterisk and a 'This field is required.' message below it. At the bottom of the sidebar, there is a red '+' button.

14. Each Policy details can be filled in separately one after other by clicking at “+” at the bottom left side.

This screenshot shows the 'Insurance Policy' form in the WDRA portal. At the top, there is a blue 'Insurance Policy' button and a 'Download' link for 'WW.pdf'. Below this is a red arrow pointing to a blue '+' button, which is used to add new policy details. The form contains the same six fields as in the previous screenshot: Insurance Company, Insurance Type, Insurance Policy Number, Insurance Policy Sum Insured INR(in crores), Insurance Policy Validity, and Total Capacity For Which Insured (in M.T). Below these fields, there is a 'Commodity Type' section with checkboxes for 'Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets' and 'Others'. An 'Average market price per MT' field is also present. At the bottom, there is a blue 'Upload Insurance Policy' button and a 'Download' link.

15. The Name of the Insurance Company to be selected from the List of drop down.

INDIVIDUAL WAREHOUSE REGISTRATION

Warehouseman Details

Insurance Policy Details

Warehouse Basic Details

Warehouse Infrastructure Details

Warehouse Surrounding Details

Warehouse Godown size Details

Warehouse Commodity Details

Warehouse Equipment Details

Warehouse Staff Details

Warehouse Supporting Documents

Declaration and Disclaimer

Insurance Policy Details

Note:
Minimum of 3 insurance policies are required.
Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fidelity) should be there.

Insurance Company : *
Apollo Munich Health Insurz

Insurance Type : *
Select

Insurance Policy Number : *

Validity : *

Total Capacity For Which Insured (in M.T): *

Price per MT :

Select
Bajaj Allianz General Insurance Co. Ltd.
ICICI Lombard General Insurance Co. Ltd.
IFFCO Tokio General Insurance Co. Ltd.
National Insurance Co. Ltd.
The New India Assurance Co. Ltd.
The Oriental Insurance Co. Ltd.
United India Insurance Co. Ltd.
Reliance General Insurance Co. Ltd.
Royal Sundaram General Insurance Co. Limited
Tata AIG General Insurance Co. Ltd.
Cholamandalam MS General Insurance Co. Ltd.
HDFC ERGO General Insurance Co. Ltd.
Export Credit Guarantee Corporation of India Ltd.
Agriculture Insurance Co. of India Ltd.
Star Health and Allied Insurance Company Limited
Apollo Munich Health Insurance Company Limited
Future Generali India Insurance Company Limited
Universal Sampo General Insurance Co. Ltd.
Shriram General Insurance Company Limited

16. The Stock Insurance Policy may be selected from the drop down either “SFSP Declaration” or “SFSP Non Declaration” from the drop down.

Warehouseman Details

Insurance Policy Details

Warehouse Basic Details

Warehouse Infrastructure Details

Warehouse Surrounding Details

Warehouse Godown size Details

Warehouse Commodity Details

Warehouse Equipment Details

Warehouse Staff Details

Warehouse Supporting Documents

Insurance Policy Details

Note:
Minimum of 3 insurance policies are required.
Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fidelity) should be there.

Insurance Company : *
Apollo Munich Health Insurz

Insurance Policy Sum Insured INR(in crores) : *

Insurance Type : *
Select
SFSP Declaration
SFSP Non-Declaration
Burglary
Fidelity Guarantee
Others

Insurance Policy Number : *

Total Capacity For Which Insured (in M.T): *

17. In case of “SFSP Non Declaration” policy option, the applicant is required to provide the commodity details “Wheat, Rice/Paddy, Barley, Oats, Maize, Sorghum or Millets” or “others” (in case he proposes commodities other than listed) by putting a “tick” mark in the respective box provided. In Case the applicant opts for “Others”, applicant needs to provide the estimated average market value per MT in the respective box.

Warehouseman Details

Insurance Policy Details

Warehouse Basic Details

Warehouse Infrastructure Details

Warehouse Surrounding Details

Warehouse Godown size Details

Warehouse Commodity Details

Warehouse Equipment Details

Warehouse Staff Details

Warehouse Supporting Documents

Declaration and Disclaimer

Insurance Policy Details

Note:
Minimum of 3 insurance policies are required.
Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fidelity) should be there.

Insurance Company : *
Apollo Munich Health Insurz

Insurance Policy Sum Insured INR(in crores) : *

Insurance Type : *
SFSP Non-Declaration

Insurance Policy Validity : *

Insurance Policy Number : *

Total Capacity For Which Insured (in M.T): *

Commodity Type :
☒ Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets
☐ Others

Average market price per MT :
20000

Note:
Minimum of 3 insurance policies are required.
Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fidelity) should be there.

Insurance Company : * Apollo Munich Health Insura ▼	Insurance Type : * SFSP Non-Declaration ▼	Insurance Policy Number : * 23412
Insurance Policy Sum Insured INR(in crores) : * 12	Insurance Policy Validity : * 30/09/2018	Total Capacity For Which Insured (in M.T): * 1000
Commodity Type : <input type="checkbox"/> Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets <input checked="" type="checkbox"/> Others		Average market price per MT : <input type="text"/> This field is required.

18. The applicant has to enter the Policy Number, Amount of Insured value in Rupees and the Total Capacity of stocks in (MTs) insured for the warehouses held by the applicant and covered under the said policy for which insurance details provided at the respective boxes mandatorily.

Insurance Company : * Apollo Munich Health Insura ▼	Insurance Type : * SFSP Non-Declaration ▼	Insurance Policy Number : * 23412
Insurance Policy Sum Insured INR(in crores) : * 12	Insurance Policy Validity : * 30/09/2018	Total Capacity For Which Insured (in M.T): * 1000
Commodity Type : <input type="checkbox"/> Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets <input checked="" type="checkbox"/> Others		Average market price per MT : <input type="text"/> This field is required.

19. The applicant has to upload a self attested copy of the Insurance Policy along with list containing the Name, address, capacity of the warehouses covered under the policy

Insurance Company : * Apollo Munich Health Insura ▼	Insurance Type : * SFSP Non-Declaration ▼	Insurance Policy Number : * 23412
Insurance Policy Sum Insured INR(in crores) : * 12	Insurance Policy Validity : * 30/09/2018	Total Capacity For Which Insured (in M.T): * 1000
Commodity Type : <input checked="" type="checkbox"/> Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets <input type="checkbox"/> Others		Average market price per MT : <input type="text" value="20000"/>
<input type="button" value="Upload Insurance Policy"/>		

20. The above said procedure to be repeated for each policy in case the applicant holds multiple insurance policies for Stocks.

21. The applicant has to enter the Number of Warehouses he proposes to register along with the Applicant Net Worth in the bottom of the screen.

No. Of warehouse for registration : ★ Networth in Cr (INR) : ★

0 0

Upload Net Worth Document

Previous Next

22. Applicant has to upload documents as proof of Net Worth such as Certified Chartered Accountant certificate, Certified Balance sheet of Assets & Liabilities in a .pdf form duly self-attested. (Ref: Clause under rule 18(5) under Warehousing (Development and Regulation) Registration of Warehouses Rules 2017 for details)

No. Of warehouse for registration : ★ Networth in Cr (INR) : ★

0 0

Upload Net Worth Document

Previous Next

Warehouse Basic Details

23. The applicant may register any number of warehouses by providing the details of each warehouse one by one. Applicant can opt for registration of additional warehouses by clicking the respective option after completion of submission of application for one warehouse. This option can be utilised with a time lag also as per the need / convenience of the applicant. **However, at least one Warehouse needs to be registered with the application without fail.**
24. The applicant has to provide the Ownership details of the Warehouse such as Owned / Leased/ Hired / Rented / Sub leased/Revenue sharing by selecting the option from the drop down.

Warehouseman Details

Insurance Policy Details

Warehouse Basic Details

Warehouse Infrastructure Details

Warehouse Surrounding Details

Warehouse Godown size Details

Warehouse Commodity Details

Warehouse Equipment Details

Warehouse Staff Details

Warehouse Basic Details

Ownership/ Effective Control Type : ★

Select

OWNED

LEASED

HIRED

RENTED

SUB LEASED

REVENUE SHARING

Hire or Lease Valid Upto (Date) : ★

Revenue Sharing Valid Upto (Date) : ★

Warehouse Name : ★

Address Line 1 : ★

State : ★

District : ★

Select Select

25. In case of Leased / Hired / Rented / Subleased ownership category, the applicant should provide the due date of Lease at the corresponding option. In case of Revenue sharing model ownership, the due date of agreement may be updated at the field provided.

Warehouse Basic Details

Ownership/ Effective Control Type : *

Select

Select

OWNED

LEASED

HIRED

RENTED

SUB LEASED

REVENUE SHARING

Hire or Lease Valid Upto (Date) : *

Revenue Sharing Valid Upto (Date) : *

Warehouse Name : *

Address Line 1 : *

State : *

Select

District : *

Select

26. Applicant title (Lease /Hire/ Rent/ Sublease/ Revenue sharing)should be valid at least for a period of three months from the date of application to enable the WDRA to process the application.

27. Applicant may select the Type of Warehouse i.e. Conventional Warehouse / Cold storage Warehouse / Silos from the drop down list

Warehouse Basic Details

Ownership/ Effective Control Type : *

HIRED

Type Of Warehouse : *

Select

Select

Conventional Warehouse

Cold Storage Warehouse

Silos

Hire or Lease Valid Upto (Date) : *

28/02/2018

Revenue Sharing Valid Upto (Date) : *

Warehouse Name : *

Address Line 1 : *

State : *

Select

District : *

Select

28. The applicant shall provide the name of the Warehouse in the designated field.

Warehouse Basic Details

Ownership/ Effective Control Type : *

HIRED

Type Of Warehouse : *

Silos

Hire or Lease Valid Upto (Date) : *

28/02/2018

Revenue Sharing Valid Upto (Date) : *

Warehouse Name : *

Address Line 1 : *

29. The Applicant should provide the address of the Warehouse in two lines in the respective fields. The State / District/ Sub- District or City / Village details of the Warehouse may be selected from the respective drop downs.

Warehouse Basic Details

Ownership/ Effective Control Type : *
 HIRED ▼

Hire or Lease Valid Upto (Date) : *
 28/02/2018

Revenue Sharing Valid Upto (Date) : *

Type Of Warehouse : *
 Silos ▼

Warehouse Name : *

Address Line 1 : *

Address Line 2 :

State : *
 Select ▼

District : *
 Select ▼

Sub-district/ City :
 Select ▼

Village :
 Select ▼

Pin Code : *

30. The Pin Code of the Warehouse is mandatory.

31. The Land Telephone details and Fax details, if any, be filled in along with STD code without “0” are filled in the respective fields. The mail id and Mobile number of the Warehouse, if any, to be filled in the respective fields.

Warehouse Basic Details

Ownership/ Effective Control Type : *
 Select ▼

Hire or Lease Valid Upto (Date) : *

Revenue Sharing Valid Upto (Date) : *

Type Of Warehouse : *
 Select ▼

Warehouse Name : *

Address Line 1 : *

Address Line 2 :

State : *
 Select ▼

District : *
 Select ▼

Sub-district/ City :
 Select ▼

Village :
 Select ▼

Pin Code : *

Telephone Number (with STD code) :
 +91

Fax number (with STD code):
 +91

Capacity of Warehouse (in MT) : *
 0

Email Id : *

Mobile No : *

32. The Capacity of the Warehouse in MT to be provided in the given field.

Telephone Number (with STD code) :
 +91

Fax number (with STD code):
 +91

Capacity of Warehouse (in MT) : *
 0

Email Id : *

Mobile No : *

33. Basing upon the kind of Ownership, the respective proof of documents to be selected from the drop down and a copy of the same in .pdf format duly attested required to be uploaded.

Warehouse Basic Details		
Ownership/ Effective Control Type : *	Hire or Lease Valid Upto (Date) : *	Revenue Sharing Valid Upto (Date) : *
LEASED		
Type Of Warehouse : *	Warehouse Name : *	Address Line 1 : *
Select		
Address Line 2 :	State : *	District : *
	Select	Select
Sub-district/ City :	Village :	Pin Code : *
Select	Select	
Telephone Number (with STD code) :	Fax number (with STD code):	Capacity of Warehouse (in MT) : *
+91	+91	0
Email Id : *	Mobile No : *	
Leased/Hired/Owned/Revenue Sharing: * <div> <div>Select</div> <div> <div>Upload (Owned/Leased/Hired/Rented/Sub Leased/Revenue Sharing)</div> <div> <div>Select</div> <div>Lease deed or rent agreement</div> <div>Sub-lease agreement and lease deed indicating that sub leasing is permitted</div> <div>NOC from Municipal Corporation/ Panchayat/ local body (as the case may be)</div> <div>Lease agreement from concerned APMC</div> <div>Copy of allotment letter from State Government</div> </div> </div> </div> <div> <div>Previous</div> <div>Next</div> </div>		

Warehouse Infrastructure Details

34. The Applicant may select the Year of construction from the drop down list. In case the Warehouse constructed prior to 1967, the option of "prior to 1967" to be opted.

Warehouse Infrastructure Details		
Year of Construction (YYYY) : *	Construction Standard :	Construction Norm for Cold Storage :
2017	Select	
1985	Number of Security Guards : *	Whether Fire Hydrant, Static Water Tank etc. are Available :
1984		No
1983	Whether adequate Night Light Arrangement available :	Number of Fire Bucket : *
1982	No	0
1981		
1980		
1979		
1978		
1977		
1976		
1975		
1974		
1973		
1972		
1971		
1970		
1969	Capacity of Lorry WB (in MT) : *	Date of Installation of Lorry WB : *
1968		
1967		
Before 1967		

35. In case of Conventional Warehouse & Silo / Cold storage warehouse, the applicant has to choose the construction standards from drop down lists namely “BIS/ CWC/FCI” or “NHB/ NHM/SHM/NCCD/MoFPI/APEDA / State Govt. Norms” respectively
36. Applicant has to provide details with regards to Whether the Entry and Exit gates manned by Security Guards, Whether Fire safety Alarms available, whether adequate Night Light arrangement available by selecting and marking “Yes” or “No” in drop downs.

Warehouse Infrastructure Details

Year of Construction (YYYY) : *	Construction Standard :	Construction Norm for Cold Storage :
2015	BIS	
Whether Entry and Exit Gates are Manned by Security Guards :	Number of Security Guards : *	Whether Fire Hydrant, Static Water Tank etc. are Available :
Yes	11	No
Yes	Whether adequate Night Light Arrangement available :	Number of Fire Bucket : *
No	No	0
Whether Fire safety Alarms available (Yes/ No) :		
No		

37. The applicant has to provide the number of Security guards also by entering the number
38. Applicant has to provide the number of Fire Buckets available at the Warehouse which will be validated as per the Guidelines to Inspecting Agencies issued by WDRA and in case of insufficiency, error report will be presented by system

Warehouse Infrastructure Details

Year of Construction (YYYY) : *	Construction Standard :	Construction Norm for Cold Storage :
2015	BIS	
Whether Entry and Exit Gates are Manned by Security Guards :	Number of Security Guards : *	Whether Fire Hydrant, Static Water Tank etc. are Available :
Yes	11	No
Whether Fire safety Alarms available (Yes/ No) :	Whether adequate Night Light Arrangement available :	Number of Fire Bucket : *
No	No	0

39. The Applicant has to provide details Whether Lorry Weighbridge (WB) is available inside / outside by selecting from the dropdown. Basing on selection he need to fill up the details of Make of Lorry WB (Company Name), Capacity of Lorry WB, Date of Installation of Lorry WB and date of Last stamping by the authorities on the Lorry WB to be filled in.

Warehouse Infrastructure Details		
Year of Construction (YYYY) : *	Construction Standard :	Construction Norm for Cold Storage :
<input type="text" value="2015"/>	<input type="text" value="BIS"/>	<input type="text"/>
Whether Entry and Exit Gates are Manned by Security Guards :	Number of Security Guards : *	Whether Fire Hydrant, Static Water Tank etc. are Available :
<input type="text" value="Yes"/>	<input type="text" value="11"/>	<input type="text" value="No"/>
Whether Fire safety Alarms available (Yes/ No) :	Whether adequate Night Light Arrangement available :	Number of Fire Bucket : *
<input type="text" value="No"/>	<input type="text" value="No"/>	<input type="text" value="0"/>
Lorry Weighbridge Inside / Outside :		
<input type="text" value="Outside"/>		
<input type="text" value="Inside"/>		
<input type="text" value="Outside"/>		
Make of Lorry WB : *	Capacity of Lorry WB (in MT) : *	Date of Installation of Lorry WB : *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Last Stamping of Lorry WB : *		
<input type="text"/>		

40. In case the Lorry WB is outside, then the details of distance of Lorry WB from Warehouse, Name of the Owner of Lorry WB and the address details of Lorry WB to be filled in addition to the above data.

Lorry Weighbridge Inside / Outside :		
<input type="text" value="Outside"/>		
Make of Lorry WB : *	Capacity of Lorry WB (in MT) : *	Date of Installation of Lorry WB : *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Last Stamping of Lorry WB : *		
<input type="text"/>		
If Outside, Distance from Warehouse (in KM):	If Outside, Owner of Lorry Weighbridge :	If Outside, Address of Lorry Weighbridge :
<input type="text"/>	<input type="text"/>	<input type="text"/>

41. The Applicant has to select and provide the Type and Number of Fire Extinguishers available at Warehouse by selecting from drop down and adding the number. He can select one after another and provide the number by clicking “+” one after another. Applicant necessarily maintain prescribed number of fire Extinguishers in total all Types / categories put together mandatorily

Type of Fire Extinguisher : ★
Water

Number of Fire Extinguisher : ★
11

+ -

Type of Fire Extinguisher : ★
Select

Number of Fire Extinguisher : ★

Select
Foam
ABC Dry Powder
Halocarbon Type
Clean agent
Carbon dioxide
Extinguishers with special dry powder for metal fire

Warehouse Surrounding Details

42. Applicant has to provide the Jurisdiction Police station of the warehouse, distance from PS and the Telephone number of the PS along with STD code without pre fixing with “0”.

Warehousing Development and Regulatory Authority
Department of Food and Public Distribution, Government of India

WDRA
Warehousing Development & Regulatory Authority

INDIVIDUAL WAREHOUSE REGISTRATION

Warehouseman Details
Insurance Policy Details
Warehouse Basic Details
Warehouse Infrastructure Details
Warehouse Surrounding Details
Warehouse Godown size Details
Warehouse Commodity Details
Warehouse Equipment Details
Warehouse Staff Details
Warehouse Supporting Documents
Declaration and Disclaimer

Warehouse surrounding Details

Name of Jurisdiction Police Station : ★
Distance from Jurisdiction Police Station (in Km.): ★ ★
Police Station Phone No (with STD code) : ★

Name of Fire Station : ★
Distance from Fire Station (in Km.): ★
Fire Station Phone No (with STD code) : ★

Whether bound by Compound Wall / Barbed wire Fencing : ★
Number of Entry Points in the Premises : ★
Number of Exit Points in the Premises : ★

43. Applicant also has to provide the Jurisdiction Fire Station Office, distance from the warehouse and the Telephone number of Fire Station along with STD code without pre fixing with "0".

Warehouse surrounding Details		
Name of Jurisdiction Police Station : *	Distance from Jurisdiction Police Station (in Km.): * ●	Police Station Phone No (with STD code) : *
<input type="text"/>	<input type="text"/>	+91 <input type="text"/>
Name of Fire Station : *	Distance from Fire Station (in Km.) : * ●	Fire Station Phone No (with STD code) : *
<input type="text"/>	<input type="text"/>	+91 <input type="text"/>
Whether bound by Compound Wall / Barbed wire Fencing : *	Number of Entry Points in the Premises : *	Number of Exit Points in the Premises : *
<input type="text" value="Select"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

44. Applicant has to provide whether the Warehouse provided with Compound wall / Barbed wire fencing and also enter the number of Entry and Exit points in the Warehouse.

Warehouse surrounding Details		
Name of Jurisdiction Police Station : *	Distance from Jurisdiction Police Station (in Km.): * ●	Police Station Phone No (with STD code) : *
<input type="text"/>	<input type="text"/>	+91 <input type="text"/>
Name of Fire Station : *	Distance from Fire Station (in Km.) : * ●	Fire Station Phone No (with STD code) : *
<input type="text"/>	<input type="text"/>	+91 <input type="text"/>
Whether bound by Compound Wall / Barbed wire Fencing : *	Number of Entry Points in the Premises : *	Number of Exit Points in the Premises : *
<input type="text" value="Select"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
<input type="text" value="Select"/>		
<input type="text" value="Yes"/>		
<input type="text" value="No"/>		

Previous

Next

Warehouse Godown Size details

45. Applicant has to provide the number of Godowns in the Warehouse where the storage of goods undertaken.

The screenshot shows the 'INDIVIDUAL WAREHOUSE REGISTRATION' page. On the left is a sidebar menu with options: Warehouseman Details, Insurance Policy Details, Warehouse Basic Details, Warehouse Infrastructure Details, Warehouse Surrounding Details, Warehouse Godown size Details (highlighted), Warehouse Commodity Details, Warehouse Equipment Details, Warehouse Staff Details, Warehouse Supporting Documents, and Declaration and Disclaimer. The main content area is titled 'Warehouse Godown Size Details'. It contains a form with the following fields: 'Number of Godowns / Storage Units' (with a red asterisk and a value of 10), 'S. No. of Godowns/Storage Units' (with a red asterisk and a value of 1), 'Size Length (in meters)' (with a red asterisk), 'Size Breadth (in meters)' (with a red asterisk), 'Height (in meters)' (with a red asterisk), 'Plinth Height (in cm)' (with a red asterisk), and 'Total capacity in MT'. At the bottom of the form are two buttons: a blue '+' button and a blue '-' button.

46. Applicants also have to provide the Size and identification details of each godown. He may enter the details one after another by opting for “+” mark in the bottom. Applicant mandatorily has to provide details for the number of godowns as mentioned initially in the format.

This image provides a detailed view of the 'Warehouse Godown Size Details' form. The form is titled 'Warehouse Godown Size Details' and contains the following fields: 'Number of Godowns / Storage Units' (with a red asterisk and a value of 10), 'S. No. of Godowns/Storage Units' (with a red asterisk and a value of 1), 'Size Length (in meters)' (with a red asterisk), 'Size Breadth (in meters)' (with a red asterisk), 'Height (in meters)' (with a red asterisk), 'Plinth Height (in cm)' (with a red asterisk), and 'Total capacity in MT'. At the bottom of the form are two buttons: a blue '+' button and a blue '-' button.

47. The Length and Breadth and Height of each godown to be entered in metres and the Plinth Height in Centimetres.

48. The Total Capacity of the each godown as well as the Total capacity of Warehouse under registration (in MT) will be calculated by the System which may be verified by the applicant. The Total capacity calculated here will be compared to the Total capacity of warehouse mentioned by the applicant and also with the Insured capacity and appropriate validations are built in the application. Applicant should always insure equal or more than the capacity of the Warehouse.

Warehouse Godown Size Details

Number of Godowns / Storage Units :
★

S. No.of Godowns/Storage Units: ★

Size Length (in meters) : ★

Size Breadth (in meters) : ★

Height (in meters) : ★

Plinth Height (in cm) : ★

Total capacity in MT :

Total capacity in MT :

Total Godowns Capacity should not be greater than total capacity of warehouse (22 MT.)

Commodity Details

49. The Applicant has to choose the list of commodities he proposes to store in the Warehouse for which he procured necessary Insurance coverage from the drop down list. He can add Commodities from the drop down list one after another by clicking “+” button in the bottom.

Warehouse Commodity Details.

Commodity Code and Name : ★

1 - Wheat ▼

+ -

Commodity Code and Name : ★

Select ▼

- Select
- 2 - Paddy(Dhan)
- 3 - Rice
- 4 - Maize
- 5 - Jawar /Jowar(Sorghum)
- 6 - Chana whole (Bengal Gram) (Gram)
- 7 - Arhar/ Tur (Red Gram) split (husked)
- 8 - Urd Whole (Black Gram, Urd Beans)
- 9 - Moong (Whole) (Green Gram)
- 10 - Groundnut
- 11 - Sesame seeds (Sesamum,Gingelly,Til)
- 12 - Mustard
- 13 - Soyabean
- 15 - Cotton bales
- 16 - Jute bales
- 22 - Grapes
- 23 - Onion(Fresh or Dehydrated)
- 28 - Bajra(Pearl Millet/Cumbu)
- 29 - Barley (Jau)
- 30 - Ragi (Finger Millet)

Next

Pay Submit

WAREHOUSE Equipment Details

50. The Applicant has to provide the details of the available Assaying Equipment and the Preservation equipment at warehouse by selecting from drop down one after another and providing the number of such equipment. He can enter the details of each equipment, one after another by choosing “+” option in the bottom.

Warehouse Assaying Equipment Details

Equipment Identifier Name : *

Physical Balance(01 mg sen ▾)

Number of Equipment : *

1

+

-

Equipment Identifier Name : *

Select ▾

Select
Counter Balance(01 gm sensitivity)
Digital Moisture meter calibrated for all the commodities to be stored/handled
Sieve Set
Weight Box (1mg to 200gm)

Number of Equipment : *

Warehouse Preservation Equipment Details

Equipment Identifier Name : *

Rat cages ▾

Number of Equipment : *

2

+

-

Equipment Identifier Name : *

Select ▾

Select
Fumigation covers
Foot / Knapsack/Power sprayers
Sand snakes
First Aid box
Gas Mask (full vision face mask) with Canister for use with Alp
Polythene film
Bamboo mats
Wooden crates/poly crates

Number of Equipment : *

Warehouse Staff Details

51. The Applicant has to provide the details of all staff members working at the warehouse. He has to provide their Name, Designation, Educational qualifications, Experience in number of completed years and whether they have undergone any training by selecting from drop down. In case any of them have undergone any Warehouse related training, then the applicant has to opt “yes” in the drop down and provide the details of the training such as Training Institute , and from and to dates when he has undergone the training mandatorily.
52. The Applicant has to enter details of each staff member one after another by making use of “+” option

The screenshot displays the 'INDIVIDUAL WAREHOUSE REGISTRATION' portal. On the left is a sidebar menu with options: Warehouseman Details, Insurance Policy Details, Warehouse Basic Details, Warehouse Infrastructure Details, Warehouse Surrounding Details, Warehouse Godown size Details, Warehouse Commodity Details, Warehouse Equipment Details, Warehouse Staff Details (highlighted in blue), Warehouse Supporting Documents, and Declaration and Disclaimer. The main content area is titled 'Warehouse Staff Details' and contains a form for adding staff members. The form fields are: Name, Designation, Educational Qualification, Experience Details (in years), Whether undergone Training on Warehousing (a dropdown menu with 'Yes' selected), Training Institute, From (date), and To (date). A red box highlights the entire form area. At the bottom left of the form, there is a button with a '+' sign and a '-' sign, used for adding or removing staff entries. The top of the page features the Government of India emblem, the WDRA logo, and the text 'Warehousing Development and Regulatory Authority, Department of Food and Public Distribution, Government of India'.

DECLARATION

53. The Applicant has to provide a declaration of having complied with Local laws pertaining to Warehousing by selecting option of “Yes” from drop down.
54. Applicant also have to provide a set of declarations by providing a “TICK” and declaring that he is accepting all Terms & Conditions

The screenshot shows the 'Individual Warehouse Registration' form on the WDRA website. The form is divided into two main sections: a left sidebar with navigation links and a main content area for the declaration.

Left Sidebar (Navigation Links):

- Warehouseman Details
- Insurance Policy Details
- Warehouse Basic Details
- Warehouse Infrastructure Details
- Warehouse Surrounding Details
- Warehouse Godown size Details
- Warehouse Commodity Details
- Warehouse Equipment Details
- Warehouse Staff Details
- Warehouse Supporting Documents
- Declaration and Disclaimer** (highlighted in blue)

Main Content Area (Declaration):

Declaration

Statutory Declaration including Compliance to Local Laws (Yes/ No):

Yes Yes No

1. I/we hereby solemnly declare that none of any of the key managerial persons, has not been convicted by a court for any offence at any time in the preceding five years

2. I/we hereby solemnly declare that I/we have not been declared an un-discharged insolvent by any court

3. I/we hereby solemnly declare that I/we have not been declared to be of unsound mind by any court

4. I/we hereby solemnly declare that I/we or any of the affiliates are not assigned, by the Authority to carry out any other function under the Act

5. I/we hereby undertake that all the local laws have been complied with for carrying out the business of warehousing with respect to the warehouse concerned.

6. I/we hereby solemnly declare that the warehouse specified above is suitable for carrying on the business of warehousing and that it is in good condition and having all the requirements as per rule 20 of the Warehousing (Development and Regulation) Registration of Warehouses Rules, 2017.

7. I/we hereby undertake to ensure compliance of the Warehousing (Development and Regulation) Registration of Warehouses Rules, 2017 for disclosure of information (Rule 28) and ensure submission of monthly information on warehouse receipts (Rule 29).

8. I/we agree to abide by the terms and conditions of the registration.

9. I/we undertake that the required amount of Security Deposit will be paid, if the WDRA decides to register the warehouse concerned

10. I/we hereby solemnly declare to extend all cooperation to the Authority or to an external person engaged by the Authority to conduct physical inspections/ any other inspection of the warehouse under my effective control.

11. I/we hereby solemnly declare that all information herein given is true to the best of my knowledge and that in case it proves to be untrue; I/we undertake to indemnify person or persons concerned in this business against any loss arising out of such false or untrue information and cancellation of registration.

☒ I ACCEPT ALL ABOVE TERMS & CONDITIONS

Previous

(*) Indicates required field

Save as Draft Save & Pay Submit

55. The Applicant has to make a payment of Application fee based on the capacity of warehouse for which registration is sought. When Applicant click on Save & Pay, he will be redirected to a page where he needs to click on proceed to pay. Once he click on proceed to pay then he will be re directed to payment Gateway. Applicant can select the desired mode of payment and can submit the application fee.

PAYMENT DETAILS

Name

Mobile No:

Amount(Rs):

Final Amount(Rs):

Please do not refresh the page while doing the transaction

For queries call **011-49536496** , **011-49092978,94,87** between 9.30 A.M to 6.00 P.M and provide or drop an email to soaf.wdra@nic.in with Transaction ID for prompt response.

☐ Do you want to continue? [Proceed to Pay](#) [Go To Home Page](#)



Department of Electronics and Information Technology
Ministry of Communications and Information Technology
Government of India



Pay Gov India
National Payment Services Platform
DeITY, Government of India Initiative



राष्ट्रीय ई-गवर्नेंस योजना
National e-Governance Plan

Public services closer home

Debit Card



Pay using Debit Card

Debit Card + ATM PIN

Internet Banking



Card Number

Expiration Date

CVV/ CVC

Card Holder Name

[Make Payment](#)

Merchant Name

Warehouse Development and
Regulatory Authority

Payment Amount: ₹ 25000.00

Instructions to fill Application for Warehouse Registration –Non-Individual

The Non Individual category of applicants classified according to the constitution of organisation and includes Company/ PSU/ Partnership firm/Cooperative Society/ Society/ Trust.

The organisation may propose to have a Two-tier structure of management. The top Tier officials stationed at their Head Office and the lower tier of officials at Regional Office. We propose the Top Tier officials to have an over all view of all the warehouses registered and are responsible to provide Net Worth Data along with certificates at the intervals prescribed by WDRA, Insurance for the stocks / Burglary / Fidelity for all their warehouses and their top up / renewal as required, Standard Operating Procedures and its updates as well as the Security Deposit and its updation at specified intervals. The Lower Tier officials are responsible for registration of warehouse and its day-to-day management. They may have an official at each warehouse.

Accordingly, we have prepared the application calling the Top Tier Official as 'Authorised representative (AR)' and Lower Tier Official as "Associate Authorised Representative (AAR)". The organisation should provide the Authorisation to its employees accordingly duly approved by the competent authority of the organisation under advice to WDRA. Each authority is required to upload the attested copy of authorisation issued to them along with his identification / address proof documents as a part of Registration Process.

However, having Two Tier Organisation structure is not compulsory and the organisation may opt for single tier. In such case the AR & AAR becomes one person and he can log in accordingly.

The Registration process for Non-individual category of applicants will be undertaken in two stages. In the First stage the Authorised Representative shall initiate the Warehouseman Registration Process. The warehouseman will be registered and the "Warehouseman ID" will be issued by WDRA. On receipt of Warehouseman ID details, the respective Associate Authorised Representative can commence the warehouse registration process.

The detailed process of Warehouseman / Warehouse registration along with instructions for filling up of the online application is here in enclosed.

The AR shall also have authorisation to perform both the Top Tier and Lower Tier Official functions. Therefore, at the cost of repetition, we hereby inform that those organisations proposing to manage the affairs of all their warehouses from a central location can do so by authorising the same official as AR and AAR and he needs to log in accordingly.

REGISTRATION OF WAREHOUSEMAN

Authorised Representative Details:

1. The Authorised Representative of the applicant organisation has to complete the 'Portal Registration' as already explained, and should opt for the form of "NON INDIVIDUAL"- 'Add Warehouseman ID'

Warehousing Development and Regulatory Authority
Department of Food and Public Distribution, Government of India

WDRA
Warehousing Development & Regulatory Authority

Dear User,

- Please register your warehouse by selecting 'Click Here' option.
- If you would like to register an individual applicant, after clicking 'Click Here' select 'Individual' option.
- If you are a Cooperative Society/Trust/Partnership Firm/Company/Society/PSU then after clicking 'Click Here' select 'Non Individual'

Individual
Non Individual
Click Here

Add Warehouseman
Add Warehouse

2. The Authorised Representative of the applicant organisation data with regards to his name, and e-mail address along with registered mobile number gets pre populated as per his portal registration done earlier.

Warehousing Development and Regulatory Authority
Department of Food and Public Distribution, Government of India

WDRA
Warehousing Development & Regulatory Authority

NON INDIVIDUAL WAREHOUSE MAN REGISTRATION

Authorized Representative Details
Warehouseman / Applicant Details
Insurance Policy Details

Authorized Representative

Representative First Name : Rohit
Representative Middle Name :
Representative Last Name : sharma

Mobile No : +91 9582577917
Email Id : ramu@gmail.com
Telephone Number (with STD code) : +91

Address Line 1 : *
Address Line 2 :
State : * Select

3. The AR needs to fill up the Address details and select the details of State, District and Sub District, Village from drop down lists. AR to fill up the PIN CODE.

Authorized Representative

Representative First Name : Rohit
Representative Middle Name :
Representative Last Name : sharma

Mobile No : +91 9582577917
Email Id : ramu@gmail.com
Telephone Number (with STD code) : +91

Address Line 1 : *
Address Line 2 :
State : * Select

District : * Select
Sub-district/ City : Select
Village : Select

Pin Code : *
Address Proof Type : * Select
Upload Address Proof

4. The AR to provide the Land Line number of his organisation along with STD code excluding '0'.

Authorized Representative

Representative First Name :	Representative Middle Name :	Representative Last Name :
<input type="text" value="Rohit"/>	<input type="text"/>	<input type="text" value="sharma"/>
Mobile No :	Email Id :	Telephone Number (with STD code) :
<input type="text" value="+91"/> <input type="text" value="9582577917"/>	<input type="text" value="ramu@gmail.com"/>	<input type="text" value="+91"/> <input type="text" value="1124305808"/>

5. The AR has to choose his Identification Proof document and Address Proof document from the respective drop downs and update those fields.

Authorized Representative

Representative First Name :	Representative Middle Name :	Representative Last Name :
<input type="text" value="Rohit"/>	<input type="text"/>	<input type="text" value="sharma"/>
Mobile No :	Email Id :	Telephone Number (with STD code) :
<input type="text" value="+91"/> <input type="text" value="9582577917"/>	<input type="text" value="ramu@gmail.com"/>	<input type="text" value="+91"/> <input type="text" value="1124305808"/>
Address Line 1 : *	Address Line 2 :	State : *
<input type="text"/>	<input type="text"/>	<input type="text" value="Select"/>
District : *	Sub-district/ City :	Village :
<input type="text" value="Select"/>	<input type="text" value="Select"/>	<input type="text" value="Select"/>
Pin Code : *	Address Proof Type : *	<input type="button" value="Upload Address Proof"/>
<input type="text"/>	<input type="text" value="Aadhaar Card"/> <input type="text" value="Select"/> <input type="text" value="Aadhaar Card"/> <input type="text" value="Passport"/> <input type="text" value="Passbook(Bank / post office)"/> <input type="text" value="Driving license"/>	
Identity Proof Type : *		
<input type="text" value="Permanent Account Number(P)"/>		

6. The AR has also to upload a self-attested copy of the documents in .pdf form at the respective options in the application. Further, the AR has to upload the self-attested copy of the

authorisation issued by the competent authority of the applicant organisation also in .pdf form at the respective option in the application without fail. The Authorization can be in the following form as prescribed under Second Schedule of the Warehousing (Development and Regulation) Registration of Warehouses Rules, 2017

- i) Power of attorney
- ii) Board resolution authorising the representative
- iii) Board resolution in favour of the person providing a letter of authorisation in favour of the authorised representative or,
- (iv) A letter of authorization from the governing body of the trust, society, partnership Firm, as the case may be (the governing body shall be the body constituted by such organisation under its registered incorporation documents). .

WAREHOUSEMAN /APPLICANT DETAILS:

7. The Constitution of the Applicant Organisation is to be selected from dropdown box.

8. The Name of the applicant organisation to be entered

Warehouseman / Applicant

Constitution : * Applicant Name : * Telephone Number (with STD code) : *

PSU +91

9. Telephone number (Office-Landline) details, Fax number of the organisation other than AR, Mobile number of the Organisation other than of AR to be entered. The communication mail address gets automatically populated from the AR details.

Warehouseman / Applicant

Constitution : * Applicant Name : * Telephone Number (with STD code) : *

PSU +91

Notification Mobile No. : +91 9582577917 Notification Email Id : ramu@gmail.com Fax number (with STD code): +91

Constitution Email Id : Constitution Mobile No. : +91 Address Line 1 : *

10. The detailed Address of the organisation to be entered and the details of the State, District, Sub district, Village to be selected from the drop down. The Pin code to be entered by the applicant

Warehouseman / Applicant

Constitution : * Applicant Name : * Telephone Number (with STD code) : *

PSU +91

Notification Mobile No. : +91 9582577917 Notification Email Id : ramu@gmail.com Fax number (with STD code): +91

Constitution Email Id : Constitution Mobile No. : +91 Address Line 1 : *

Address Line 2 : State : * ASSAM District : * Select

Sub-district/ City : Select Village : Select Pin Code : *

11. It is to be confirmed whether the organisation proposes to follow the Model SOP of WDRA, which is available at the portal and can be downloaded or not. In case No, the SOP document of the entity to be uploaded in .pdf format.

Whether following Model SOP of WDRA

No Upload SOP

12. The Objectives of the organisation is also to be provided by uploading the respective document containing one of the objectives of the entity is to carry on the warehousing business in .pdf format

Whether following Model SOP of WDRA

No ▼

Upload SOP

Upload Objectives of Organisation

13. The relative documents of the entity /organisation as applicable to the constitution of the organisation required to be uploaded in .pdf format (Refer the Fifth Schedule of Warehousing (Development and Regulation) Registration of Warehouses Rules 2017).

Whether following Model SOP of WDRA

No ▼

Upload SOP

Upload Objectives of Organisation

Applicant Entity Identity Proof

Upload Certificate of Incorporation

Upload Memorandum of Association

Upload Article of Association

Upload PAN Card

INSURANCE POLICY DETAILS:

14. Each warehouseman is required to provide minimum three Insurance Policy details namely for Stock Insurance / Burglary Insurance / Fidelity Guarantee Insurance.
15. Each Policy details can be filled in separately one after other by clicking at “+” at the bottom left side.

Authorized Representative Details

Warehouseman / Applicant Details

Insurance Policy Details

Insurance Policy Details

Note:
Minimum of 3 insurance policies are required.
Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fiedelity) should be there.

Insurance Company : *
Select

Insurance Type : *
Select

Insurance Policy Number : *

Insurance Policy Sum Insured INR(in crores) : *

Insurance Policy Validity : *

Total Capacity For Which Insured (in M.T) : *

Commodity Type :

☐ Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets

☐ Others

Average market price per MT :

Upload Insurance Policy

+ -

16. The Name of the Insurance Company to be selected from the List of drop down.

Insurance Policy Details

Note:
Minimum of 3 insurance policies are required.
Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fiedelity) should be there.

Insurance Company : *
Select

Insurance Type : *
Select

Insurance Policy Number : *

Insurance Policy Sum Insured INR(in crores) : *

Insurance Policy Validity : *

Total Capacity For Which Insured (in M.T) : *

Average market price per MT :

Commodity Type :

☐ Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets

☐ Others

Upload Insurance Policy

+ -

Insurance Company : *

Select

Bajaj Allianz General Insurance Co. Ltd.

ICICI Lombard General Insurance Co. Ltd.

IFFCO Tokio General Insurance Co. Ltd.

National Insurance Co. Ltd.

The New India Assurance Co. Ltd.

The Oriental Insurance Co. Ltd.

United India Insurance Co. Ltd.

Reliance General Insurance Co. Ltd.

Royal Sundaram General Insurance Co. Limited

Tata AIG General Insurance Co. Ltd.

Cholamandalam MS General Insurance Co. Ltd.

HDFC ERGO General Insurance Co. Ltd.

Export Credit Guarantee Corporation of India Ltd.

Agriculture Insurance Co. of India Ltd.

Star Health and Allied Insurance Company Limited

Apollo Munich Health Insurance Company Limited

Future Generali India Insurance Company Limited

Universal Sompo General Insurance Co. Ltd.

Shriram General Insurance Company Limited

17. The Stock Insurance Policy may be selected from the drop down either “SFSP Declaration” or “SFSP Non Declaration” from the drop down.

Insurance Policy Details

Note:
Minimum of 3 insurance policies are required.
Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fidelity) should be there.

Insurance Company : * Bajaj Allianz General Insurar	Insurance Type : * Select SFSP Declaration SFSP Non-Declaration Burglary Fidelity Guarantee Others	Insurance Policy Number : *
Insurance Policy Sum Insured INR(in crores) : * 		Total Capacity For Which Insured (in M.T): *

18. In case of “SFSP Non Declaration” policy option, the applicant is required to provide the commodity details “Wheat, Rice/Paddy, Barley, Oats, Maize, Sorghum or Millets” or “Others” (in case he proposes to commodities other than these) by putting a “tick” mark in the respective box provided. In Case the applicant opts for “Others”, applicant needs to provide the estimated average market value per MT in the respective box.

Insurance Policy Details

Note:
Minimum of 3 insurance policies are required.
Minimum 3 insurance policy (SFSP Declaration/SFSP Non Declaration, Burgualary,Fidelity) should be there.

Insurance Company : * Bajaj Allianz General Insurar	Insurance Type : * SFSP Non-Declaration	Insurance Policy Number : *
Insurance Policy Sum Insured INR(in crores) : * 	Insurance Policy Validity : * 	Total Capacity For Which Insured (in M.T): *
Commodity Type : <input type="checkbox"/> Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets <input checked="" type="checkbox"/> Others		
Average market price per MT : This field is required. 		

19. The applicant has to enter the Policy Number, Amount of Insured value in Rupees and the Total Capacity of the warehouses held by the warehouseman and covered under the policy in (MTs) for which insured at the respective boxes mandatorily.

Insurance Company : * Bajaj Allianz General Insurar	Insurance Type : * SFSP Non-Declaration	Insurance Policy Number : *
Insurance Policy Sum Insured INR(in crores) : * 	Insurance Policy Validity : * 	Total Capacity For Which Insured (in M.T): *

20. The applicant has to upload a self attested copy of the Insurance Policy along with list containing the Name, address, capacity of the warehouses covered under the policy

The screenshot shows a form for uploading an insurance policy. It contains several input fields and a button. The fields are arranged in a grid-like fashion. The 'Insurance Company' field has a dropdown menu with 'Bajaj Allianz General Insurati' selected. The 'Insurance Type' field has a dropdown menu with 'SFSP Non-Declaration' selected. The 'Insurance Policy Number' field is empty. The 'Insurance Policy Sum Insured INR(in crores)' field is empty. The 'Insurance Policy Validity' field is empty. The 'Total Capacity For Which Insured (in M.T):' field is empty. The 'Commodity Type' field has two options: 'Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets' (selected with a checkbox) and 'Others' (unselected with a checkbox). The 'Average market price per MT' field has a text input with '20000' entered. At the bottom left, there is a blue button labeled 'Upload Insurance Policy' which is highlighted with a red rectangular border.

Insurance Company : *	Insurance Type : *	Insurance Policy Number : *
Bajaj Allianz General Insurati	SFSP Non-Declaration	
Insurance Policy Sum Insured INR(in crores) : *	Insurance Policy Validity : *	Total Capacity For Which Insured (in M.T): *
Commodity Type :	Average market price per MT :	
<input checked="" type="checkbox"/> Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets	20000	
<input type="checkbox"/> Others		

Upload Insurance Policy

21. The above said procedure to be repeated for each policy in case the applicant holds multiple insurance policies for Stocks.
22. The applicant has to enter the Number of Warehouses he proposes to register along with the Applicant Net Worth in the bottom of the screen.

The screenshot shows a form for warehouse registration and net worth upload. It contains two input fields and a button. The fields are arranged horizontally. The 'No. Of warehouse for registration' field is empty. The 'Networth in Cr (INR)' field is empty. At the bottom right, there is a blue button labeled 'Upload Net Worth Document' which is highlighted with a red rectangular border.

No. Of warehouse for registration : *	Networth in Cr (INR) : *

Upload Net Worth Document

23. Applicant has to upload documents as proof of Net Worth such as Certified Chartered Accountant certificate, Certified Balance sheet of Assets & Liabilities in a .pdf form duly self-attested. (Ref : Rule 18(5) under Warehousing (Development and Regulation) Registration of Warehouses Rules 2017 for details)

On submission of the Application for warehouseman registration, there will be a message to the Authorised Representative by means of SMS and e-mail of having received the application for Warehouseman ID Registration.

The screenshot shows a web form titled "NON INDIVIDUAL WAREHOUSE MAN REGISTRATION". On the left is a sidebar with three tabs: "Authorized Representative Details", "Warehouseman / Applicant Details", and "Insurance Policy Details" (which is selected). The main content area is titled "Insurance Policy Details" and includes a note: "Note: Minimum of 3 Insurance policies are required. Minimum 3 Insurance policy (SFSP Declaration/ SFSP Non Declaration, Burgualary, Fidelity) should be there." Below the note is a form with several fields: "Insurance Company" (dropdown menu showing "Bajaj Allianz General Insu"), "Insurance Type" (dropdown menu showing "SFSP Non-Declaration"), "Insurance Policy Number" (text input showing "212123"), "Insurance Policy Sum Insured INR(In crores)" (text input showing "12"), "Insurance Policy Validity" (text input showing "31/12/2017"), "Total Capacity For Which Insured (in MT)" (text input showing "120"), "Commodity Type" (checkboxes for "Wheat, Rice / Paddy, Barley, Oat, Maize, Sorghum and Millets" and "Others", with the first set checked), and "Average market price per MT" (text input showing "20000"). There is an "Upload Insurance Policy" button. Below these fields are "+" and "-" buttons. At the bottom of the form are "No. Of warehouse for registration" (text input showing "1"), "Networth in Cr (INR)" (text input showing "1000"), and an "Upload Net Worth Document" button. A "Previous" button is also present. At the very bottom right are "Save as Draft" and "Submit" buttons, with the "Submit" button highlighted by a red rectangle.

WDRA will process the application and any clarifications / queries raised by WDRA will be shown in the portal and on each such occasion, the AR will receive mail /SMS notification. In case of need, the application will be returned by WDRA for rectifications, which also can be undertaken by AR on the portal by logging to the portal.

On approval of the application, the AR will receive the SMS message / mail confirming the registration along with the WAREHOUSEMAN (WHM/WSP) ID.

The AR shall be required to communicate the WHM/WSP ID to all the Associate Authorised Representatives (AAR) and advise them to get portal registration and register the warehouses under their jurisdiction.

REGISTRATION OF WAREHOUSE BY AAR

Associate Representative (AAR) Details:

24. The Associate Authorised Representative (AAR) should get portal registration as mentioned in the beginning of this document.
25. The Associate Authorised Representative (AAR) on logging in to portal and opting for Non Individual –Add Warehouse, Blank application for Warehouse Registration will appear with the Associate Representative details pre- filled in to the extent the data filled in while doing Portal Registration i.e. Name, Mobile number, Mail address of the applicant.

Warehousing Development and Regulatory Authority
Department of Food and Public Distribution, Government of India

WDRA
Warehousing Development & Regulatory Authority

Dear User,

- Please register your warehouse by selecting 'Click Here' option.
- If you would like to register an individual applicant, after clicking 'Click Here' select 'Individual' option.
- If you are a Cooperative Society/Trust/Partnership Firm/Company/Society/PSU then after clicking 'Click Here' select 'Non Individual' option.

Add Warehouseman
Add Warehouse
Individual
Non Individual
Click Here

Warehousing Development and Regulatory Authority
Department of Food and Public Distribution, Government of India

WDRA
Warehousing Development & Regulatory Authority

NON INDIVIDUAL WAREHOUSE MAN REGISTRATION

Associate Representative Details
Warehouse Basic Details
Warehouse Infrastructure Details
Warehouse Surrounding Details
Warehouse Godown size Details
Warehouse Commodity Details
Warehouse Assaying Equipment Details
Warehouse Staff Details
Warehouse Supporting Documents
Declaration and Disclaimer

Associate Representative

Warehouseman ★
Select

Representative First Name : Rohit
Representative Middle Name :
Representative Last Name : sharma

Mobile No : +91 9582577917
Email Id : ramu@gmail.com
Telephone Number (with STD code) : +91

Address Line 1 : ★
Address Line 2 :
State : ★
Select

26. The AAR has to choose the Warehouseman organisation he is representing / proposing to register warehouses by selecting from the drop down of the list of Warehouseman registered duly verifying the Warehouseman ID already received from AR.

Associate Representative

Warehouseman ★
Select
Select
9811984-CWC Punjab28sep17
9810983-Greentech Mega Food Park Limited
9799991-PWD Delhi
9798998-PWD 01

Representative Middle Name :
Representative Last Name : sharma

Mobile No : +91 9582577917
Email Id : ramu@gmail.com
Telephone Number (with STD code) : +91

27. The Land Telephone details along with STD code without "0" to be entered at Telephone number Option.

Associate Representative

Warehouseman *
9810983-Greentech Mega Foc ▼

Representative First Name :
Rohit

Representative Middle Name :

Representative Last Name :
sharma

Mobile No :
+91 9582577917

Email Id :
ramu@gmail.com

Telephone Number (with STD code) :
+91

28. The Address Details of the Associate Representative to be entered in two lines.

Associate Representative

Warehouseman *
9810983-Greentech Mega Foc ▼

Representative First Name :
Rohit

Representative Middle Name :

Representative Last Name :
sharma

Mobile No :
+91 9582577917

Email Id :
ramu@gmail.com

Telephone Number (with STD code) :
+91

Address Line 1 : *

Address Line 2 :

State : *
Select ▼

District : *
Select ▼

Sub-district/ City :
Select ▼

Village :
Select ▼

Pin Code : *

Address Proof Type : *
Select ▼

Upload Address Proof

29. The State, District, Sub-district/ village details to be selected from the respective drop down lists. (State of Telangana details are yet to be sorted from state of AP as the drop down data pertains 2011)

The screenshot shows a registration form with several fields. A red box highlights the 'State' dropdown menu, which is open and displays a list of Indian states and territories. The list includes: ANDAMAN & NICOBAR ISLANDS, ANDHRA PRADESH, ARUNACHAL PRADESH, ASSAM, BIHAR, CHANDIGARH, CHHATTISGARH, DADRA & NAGAR HAVELI, DAMAN & DIU, GOA, GUJARAT, HARYANA, HIMACHAL PRADESH, JAMMU & KASHMIR, JHARKHAND, KARNATAKA, KERALA, LAKSHADWEEP, and MADHYA PRADESH. Other fields in the form include 'Address Line 1', 'Address Line 2', 'District', 'Sub-district/ City', 'Pin Code', 'Address Proof Type', 'Identity Proof Type', and 'Authorization Letter', each with a red asterisk indicating it is mandatory. There are also buttons for 'Upload Identity Proof' and 'Upload Authorization Letter'.

30. PIN CODE is mandatorily to be filled in.

The screenshot shows a registration form with several fields. A red box highlights the 'Pin Code' field, which is a text input box. The form also includes dropdown menus for 'District', 'Sub-district/ City', and 'Village', each with a red asterisk indicating it is mandatory. There is also a dropdown for 'Address Proof Type' and a button labeled 'Upload Address Proof'.

31. Address Proof of the AAR to be selected from the drop down and a .pdf of the self attested address proof copy to be uploaded. (Aadhaar / Passport/ Bank or Post office Passbook copy / Driving Licence)

The screenshot shows a registration form with several fields. A red box highlights the 'Address Proof Type' dropdown menu, which is open and displays a list of options: Select, Aadhaar Card, Passport, Passbook(Bank / post office), and Driving license. The form also includes a text input for 'Pin Code' and a button labeled 'Upload Address Proof'.

32. Similarly the Identity Proof of the AAR to be selected from the drop down and a .pdf of **Non Individual** the self attested Identity proof copy to be uploaded (Pan Card/ Aadhaar /Passport / Bank or Post office Passbook with Photo / Driving Licence)

The screenshot shows a registration form with several fields. A red box highlights the 'Identity Proof Type' dropdown menu, which is open and displays a list of options: Select, Permanent Account Number(PAN) card, Aadhaar Card, Passport, Current passbook of any scheduled bank / Post office having photo, and Driving license. The form also includes a text input for 'Pin Code', a dropdown for 'Address Proof Type' (set to 'Aadhaar Card'), and buttons for 'Upload Address Proof' and 'Upload Identity Proof'.

33. The Associate Representative has to upload the self attested copy of the authorisation issued to him by the competent authority of the Warehouseman organisation in .pdf format.

The screenshot shows a form section for uploading documents. It has two main parts: 'Identity Proof' and 'Authorization Letter'. The 'Identity Proof' part has a dropdown menu with 'Aadhaar Card' selected and a blue 'Identity Proof' button. The 'Authorization Letter' part has a dropdown menu with 'Select' selected and a blue 'Upload Authorization Letter' button. Below the dropdown menu, a list of options is shown: 'Power of Attorney', 'Board resolution authorising the representative', 'Board resolution in favour of the person providing a letter of authorization in favour of the authorised representative', and 'A letter of authorization from the governing body of the trust, society, partnership firm'. The entire 'Authorization Letter' section is highlighted with a red border.

WAREHOUSE BASIC DETAILS:

34. The applicant AAR may register any number of warehouses by providing the details of each warehouse one by one. Applicant can opt for registration of additional warehouses by clicking the respective option after completion of submission of application for one warehouse. This option can be utilised with a time lag also as per the need / convenience of the applicant. **However, at least one Warehouse needs to be registered with the application without fail.**
35. The applicant AAR has to provide the Ownership details of the Warehouse such as Owned / Leased/ Hired / Rented / Sub leased/Revenue sharing by selecting the option from the drop down.

The screenshot shows the 'Warehouse Basic Details' form. It has a sidebar with a list of sections: 'Associate Representative Details', 'Warehouse Basic Details' (highlighted), 'Warehouse Infrastructure Details', 'Warehouse Surrounding Details', 'Warehouse Godown size Details', 'Warehouse Commodity Details', 'Warehouse Assaying Equipment Details', 'Warehouse Staff Details', 'Warehouse Supporting Documents', and 'Declaration and Disclaimer'. The main form area is titled 'Warehouse Basic Details' and contains several fields: 'Ownership/ Effective Control Type' (a dropdown menu with options: OWNED, LEASED, HIRED, RENTED, SUB LEASED, REVENUE SHARING), 'Hire or Lease Valid Upto (Date)', 'Revenue Sharing Valid Upto (Date)', 'Warehouse Name', 'Address Line 1', 'State', 'District', 'Sub-district/ City', 'Village', and 'Pin Code'. The 'Ownership/ Effective Control Type' dropdown menu is highlighted with a red border.

36. In case of Leased / Hired / Rented / Subleased ownership category, the applicant should provide the due date of Lease at the corresponding option. In case of Revenue sharing model ownership, the due date of agreement may be updated at the field provided.

The screenshot shows the 'Warehouse Basic Details' form with the 'Ownership/ Effective Control Type' dropdown menu set to 'HIRED'. The 'Hire or Lease Valid Upto (Date)' field is highlighted with a red border and contains the date '30/04/2018'. The 'Revenue Sharing Valid Upto (Date)' field is empty.

37. Applicant title (Lease/ Hire / Rent / Sub lease/Revenue sharing) should be valid at least for a period of three months from the date of application to enable the WDRA to process the application.
38. Applicant may select the Type of Warehouse i.e. Conventional Warehouse / Cold storage Warehouse / Silos from the drop down list

Warehouse Basic Details

Ownership/ Effective Control Type : *
 HIRED

Hire or Lease Valid Upto (Date) : *
 30/04/2018

Revenue Sharing Valid Upto (Date) : *

Type Of Warehouse : *
 Select
 Select
 Conventional Warehouse
 Cold Storage Warehouse
 Silos

Warehouse Name : *

Address Line 1 : *

State : *
 Select

District : *
 Select

39. The applicant shall provide the name of the Warehouse in the designated field.

Warehouse Basic Details

Ownership/ Effective Control Type : *
 HIRED

Hire or Lease Valid Upto (Date) : *
 30/04/2018

Revenue Sharing Valid Upto (Date) : *

Type Of Warehouse : *
 Conventional Warehouse

Warehouse Name : *

Address Line 1 : *

40. The Applicant should provide the address of the Warehouse in two lines in the respective fields. The State / District/ Sub- District or City / Village details of the Warehouse may be selected from the respective drop downs.

Ownership/ Effective Control Type : *
 HIRED

Hire or Lease Valid Upto (Date) : *
 30/04/2018

Revenue Sharing Valid Upto (Date) : *

Type Of Warehouse : *
 Conventional Warehouse

Warehouse Name : *

Address Line 1 : *

Address Line 2 :

State : *
 Select

District : *
 Select

Sub-district/ City :
 Select

Village :
 Select

Pin Code : *

41. The Pin Code of the Warehouse is mandatory.

Sub-district/ City :
 Select

Village :
 Select

Pin Code : *

42. The Land Telephone details and Fax details, if any, be filled in along with STD code without “0” in the respective fields. The mail id and Mobile number of the Warehouse, if any, to be filled in the respective fields.

Telephone Number (with STD code) : <input type="text" value="+91"/>	Fax number (with STD code): <input type="text" value="+91"/>	Capacity of Warehouse (in MT) : * <input type="text"/>
Email Id : * <input type="text"/>	Mobile No : * <input type="text"/>	

43. The Capacity of the Warehouse in MT to be provided in the given field.

Telephone Number (with STD code) : <input type="text" value="+91"/>	Fax number (with STD code): <input type="text" value="+91"/>	Capacity of Warehouse (in MT) : * <input type="text"/>
Email Id : * <input type="text"/>	Mobile No : * <input type="text"/>	

44. Basing upon the kind of Ownership, the respective proof of documents to be selected from the drop down and a copy of the same in .pdf format duly attested is required to be uploaded.

Email Id : * <input type="text"/>	Mobile No : * <input type="text"/>
Leased/Hired/Owned/Revenue Sharing: * <div> <input type="text" value="Select"/> <input type="button" value="Upload (Owned/Leased/Hired/Rented/Sub Leased/Revenue Sharing)"/> </div> <div> Select Lease deed or rent agreement Sub-lease agreement and lease deed indicating that sub leasing is permitted NOC from Municipal Corporation/ Panchayat/ local body (as the case may be) Lease agreement from concerned APMC Copy of allotment letter from State Government </div>	
<input type="button" value="Previous"/> <input type="button" value="Next"/>	

Warehouse Infrastructure Details

45. The Applicant may select the Year of construction from the drop down list. In case the Warehouse is constructed prior to 1967, the option of “prior to 1967” to be opted.

Associate Representative Details Warehouse Basic Details Warehouse Infrastructure Details Warehouse Surrounding Details Warehouse Godown size Details Warehouse Commodity Details Warehouse Assaying Equipment Details Warehouse Staff Details Warehouse Supporting Documents Declaration and Disclaimer	Warehouse Infrastructure Details <div> Year of Construction (YYYY) : * <input type="text" value="2017"/> 1985 1984 1983 1982 1981 1980 1979 1978 1977 1976 1975 1974 1973 1972 1971 1970 1969 1968 1967 Before 1967 </div> <div> Construction Standard : <input type="text" value="Select"/> </div> <div> Number of Security Guards : * <input type="text"/> </div> <div> Whether adequate Night Light Arrangement available : <input type="text" value="No"/> </div> <div> Capacity of Lorry WB (in MT) : * <input type="text"/> </div> <div> Construction Norm for Cold Storage : <input type="text"/> </div> <div> Whether Fire Hydrant, Static Water Tank etc. are Available : <input type="text" value="No"/> </div> <div> Number of Fire Bucket : * <input type="text"/> </div> <div> Date of Installation of Lorry WB : * <input type="text"/> </div>
--	---

46. In case of Conventional Warehouse / Silo, the applicant has to choose the construction standards from drop down lists namely “BIS/ CWC/FCI” or in case of Cold storage warehouse the construction standards have to be chosen from drop down lists namely “NHB/ NHM/SHM/NCCD/MoFPI/APEDA / State Govt. Norms”.

Warehouse Infrastructure Details		
Year of Construction (YYYY) : *	Construction Standard :	Construction Norm for Cold Storage :
<input type="text" value="2017"/>	<input type="text" value="Select"/>	<input type="text"/>
Whether Entry and Exit Gates are Manned by Security Guards :	<input type="text" value="Select"/> BIS CWC FCI	Whether Fire Hydrant, Static Water Tank etc. are Available :
<input type="text" value="No"/>		<input type="text" value="No"/>

47. Applicant has to provide details with regards to Whether the Entry and Exit gates manned by Security Guards, Whether Fire safety Alarms available, whether adequate Night Light arrangement available by selecting and marking “Yes” or “No” in drop downs.

Warehouse Infrastructure Details		
Year of Construction (YYYY) : *	Construction Standard :	Construction Norm for Cold Storage :
<input type="text" value="2017"/>	<input type="text" value="Select"/>	<input type="text"/>
Whether Entry and Exit Gates are Manned by Security Guards :	Number of Security Guards : *	Whether Fire Hydrant, Static Water Tank etc. are Available :
<input type="text" value="No"/> <input type="text" value="Yes"/> <input type="text" value="No"/> (Yes/ No) :	<input type="text"/>	<input type="text" value="No"/>
<input type="text" value="No"/>	Whether adequate Night Light Arrangement available :	Number of Fire Bucket : *
	<input type="text" value="No"/>	<input type="text"/>

48. The applicant has to provide the number of Security guards also by entering the number

Warehouse Infrastructure Details		
Year of Construction (YYYY) : *	Construction Standard :	Construction Norm for Cold Storage :
<input type="text" value="2017"/>	<input type="text" value="Select"/>	<input type="text"/>
Whether Entry and Exit Gates are Manned by Security Guards :	Number of Security Guards : *	Whether Fire Hydrant, Static Water Tank etc. are Available :
<input type="text" value="Yes"/>	<input type="text" value="11"/>	<input type="text" value="No"/>

49. The Applicant has to provide details Whether Lorry Weighbridge (WB) is available inside / outside by selecting from the dropdown. Basing on selection he need to fill up the details of Make of Lorry WB (Company Name), Capacity of Lorry WB, Date of Installation of Lorry WB and date of Last stamping by the authorities on the Lorry WB to be filled in.

Warehouse Infrastructure Details

Year of Construction (YYYY) : *

2017

Construction Standard :

Select

Construction Norm for Cold Storage :

Whether Entry and Exit Gates are Manned by Security Guards :

Yes

Number of Security Guards : *

11

Whether Fire Hydrant, Static Water Tank etc. are Available :

No

Whether Fire safety Alarms available (Yes/ No) :

No

Whether adequate Night Light Arrangement available :

No

Number of Fire Bucket : *

Lorry Weighbridge Inside / Outside :

Outside

Inside

Outside

Make of Lorry WB : *

Capacity of Lorry WB (in MT) : *

Date of Installation of Lorry WB : *

Date of Last Stamping of Lorry WB : *

50. The AAR has to fill in the number of Fire Buckets available at the godown and the required number as prescribed in the guidelines to Inspection agency will get validated and error status ,if any, will be shown for the benefit of the applicant

Warehouse Infrastructure Details

Year of Construction (YYYY) : *

2017

Construction Standard :

Select

Construction Norm for Cold Storage :

Whether Entry and Exit Gates are Manned by Security Guards :

Yes

Number of Security Guards : *

11

Whether Fire Hydrant, Static Water Tank etc. are Available :

Yes

Whether Fire safety Alarms available (Yes/ No) :

No

Whether adequate Night Light Arrangement available :

No

Number of Fire Bucket : *

10|

15 fire buckets is required.MT. Please input adequate number of fire buckets to complete application.

51. In case the Lorry WB is outside, then the details of distance of Lorry WB from Warehouse, Name of the Owner of Lorry WB and the address details of Lorry WB to be filled in addition to the above data.

Lorry Weighbridge Inside / Outside :
Outside

Make of Lorry WB : * TATA Capacity of Lorry WB (in MT) : * 1000 Date of Installation of Lorry WB : *

Date of Last Stamping of Lorry WB : *

If Outside, Distance from Warehouse (in KM): 2 If Outside, Owner of Lorry Weighbridge : RANJEET If Outside, Address of Lorry Weighbridge : BARNALA

52. The Applicant has to select and provide the Type and Number of Fire Extinguishers available at Warehouse by selecting from drop down and adding the number. He can select one after another and provide the number by clicking “+” one after another. Applicant necessarily maintain prescribed number of fire Extinguishers in total all Types / categories put together mandatorily

If Outside, Distance from Warehouse (in KM): 2 If Outside, Owner of Lorry Weighbridge : RANJEET If Outside, Address of Lorry Weighbridge : BARNALA

Type of Fire Extinguisher : * Select Number of Fire Extinguisher : * 0

Select
Water
Foam
ABC Dry Powder
Halocarbon Type
Clean agent
Carbon dioxide
Extinguishers with special dry powder for metal fire

Warehouse Surrounding Details

53. Applicant has to provide the Jurisdiction Police station of the warehouse, distance from PS and the Telephone number of the PS along with STD code without pre fixing with "0".



Warehousing Development and Regulatory Authority
Department of Food and Public Distribution, Government of India



NON INDIVIDUAL WAREHOUSE MAN REGISTRATION

Associate Representative Details

Warehouse Basic Details

Warehouse Infrastructure Details

Warehouse Surrounding Details

Warehouse Godown size Details

Warehouse Commodity Details

Warehouse Assaying Equipment Details

Warehouse Staff Details

Warehouse Supporting Documents

Declaration and Disclaimer

Warehouse surrounding Details

Name of Jurisdiction Police Station : *

Distance from Jurisdiction Police Station (in Km.): * *

Police Station Phone No (with STD code) : *

+91

Name of Fire Station : *

Distance from Fire Station (in Km.) : *

Fire Station Phone No (with STD code) : *

+91

Whether bound by Compound Wall / Barbed wire Fencing : *

Number of Entry Points in the Premises : *

Number of Exit Points in the Premises : *

Select

54. Applicant also has to provide the Jurisdiction Fire Station Office, distance from the warehouse and the Telephone number of Fire Station along with STD code without pre fixing with "0".

Warehouse surrounding Details

Name of Jurisdiction Police Station : *

Distance from Jurisdiction Police Station (in Km.): * *

Police Station Phone No (with STD code) : *

+91

Name of Fire Station : *

Distance from Fire Station (in Km.) : *

Fire Station Phone No (with STD code) : *

+91

Whether bound by Compound Wall / Barbed wire Fencing : *

Number of Entry Points in the Premises : *

Number of Exit Points in the Premises : *

Select

55. Applicant has to provide whether the Warehouse provided with Compound wall / Barbed wire fencing and also enter the number of Entry and Exit points in the Warehouse.

Warehouse surrounding Details

Name of Jurisdiction Police Station : *

Distance from Jurisdiction Police Station (in Km.): * *

Police Station Phone No (with STD code) : *

+91

Name of Fire Station : *

Distance from Fire Station (in Km.) : *

Fire Station Phone No (with STD code) : *

+91

Whether bound by Compound Wall / Barbed wire Fencing : *

Number of Entry Points in the Premises : *

Number of Exit Points in the Premises : *

Select

Warehouse Godown Size details

56. Applicant has to provide the number of Godowns in the Warehouse where the storage of goods is undertaken.

The screenshot shows the 'NON INDIVIDUAL WAREHOUSE MAN REGISTRATION' page. On the left is a sidebar menu with options: Associate Representative Details, Warehouse Basic Details, Warehouse Infrastructure Details, Warehouse Surrounding Details, Warehouse Godown size Details (highlighted), Warehouse Commodity Details, Warehouse Assaying Equipment Details, Warehouse Staff Details, Warehouse Supporting Documents, and Declaration and Disclaimer. The main content area is titled 'Warehouse Godown Size Details'. It contains a form with the following fields: 'Number of Godowns / Storage Units : *' with a text box containing '5'; 'S. No.of Godowns/Storage Units : *' with a text box containing '0'; 'Size Length (in meters) : *' with an empty text box; 'Size Breadth (in meters) : *' with an empty text box; 'Height (in meters) : *' with an empty text box; 'Plinth Height (in cm) : *' with an empty text box; and 'Total capacity in MT :' with a greyed-out text box.

57. Applicants also have to provide the Size and identification details of each godown. He may enter the details one after another by opting for “+” mark in the bottom. Applicant mandatorily has to provide details for the number of godowns as mentioned initially in the format.

This image provides a closer look at the 'Warehouse Godown Size Details' form. A red rectangular box highlights the input fields for the first godown: 'S. No.of Godowns/Storage Units : *' (containing '0'), 'Size Length (in meters) : *', 'Size Breadth (in meters) : *', 'Height (in meters) : *', 'Plinth Height (in cm) : *', and 'Total capacity in MT :'. Below this box, there is a blue button with a white '+' sign and a blue button with a white '-' sign, both enclosed in a red box.

58. The Length and Breadth and Height of each godown to be entered in metres and the Plinth Height in Centimetres.

59. The Total Capacity of the each godown as well as the Total capacity of Warehouse under registration (in MT) will be calculated by the System, which may be verified by the applicant. The Total capacity calculated here will be compared to the Total capacity of warehouse mentioned by the applicant and also with the Insured capacity and appropriate validations are built in the application. Applicant should always insure equal or more than the capacity of the Warehouse.

Number of Godowns / Storage Units :

5

S. No. of Godowns/Storage Units : 30 **Size Length (in meters) :** 20 **Size Breadth (in meters) :** 56

Height (in meters) : 22 **Plinth Height (in cm) :** 22 **Total capacity in MT :** 1866.67

+ -

Total capacity in MT : 1866

Total Godowns Capacity should not be greater than total capacity of warehouse (MT.)

Commodity Details

60. The Applicant has to choose the list of commodities he proposes to store in the Warehouse for which he has procured necessary Insurance coverage from the drop down list. He can add Commodities from the drop down list one after another by clicking “+” button in the bottom.

Associate Representative Details

Warehouse Basic Details

Warehouse Infrastructure Details

Warehouse Surrounding Details

Warehouse Godown size Details

Warehouse Commodity Details

Warehouse Assaying Equipment Details

Warehouse Staff Details

Warehouse Supporting Documents

Declaration and Disclaimer

Warehouse Commodity Details.

Commodity Code and Name : 2 - Paddy(Dhan)

+ -

Commodity Code and Name : Select

Select

1 - Wheat

3 - Rice

4 - Maize

5 - Jawar /Jowar(Sorghum)

6 - Chana whole (Bengal Gram) (Gram)

7 - Arhar/ Tur (Red Gram) split (husked)

8 - Urd Whole (Black Gram, Urd Beans)

9 - Moong (Whole) (Green Gram)

10 - Groundnut

11 - Sesame seeds (Sesamum, Gingelly, Til)

12 - Mustard

13 - Soyabean

15 - Cotton bales

16 - Jute bales

22 - Grapes

23 - Onion(Fresh or Dehydrated)

28 - Bajra(Pearl Millet/Cumbu)

29 - Barley (Jau)

30 - Ragi (Finger Millet)

Next

Pay Submit

Warehouse Equipment Details

61. The Applicant has to provide the details of the available Assaying Equipment and the Preservation equipment at warehouse by selecting from drop down one after another and providing the number of such equipment. He can enter the details of each equipment one after another by choosing “+” option in the bottom.

Warehouse Assaying Equipment Details

Equipment Identifier Name : ★ Number of Equipment : ★

+ -

Warehouse Preservation Equipment Details

Equipment Identifier Name : ★ Number of Equipment : ★

+ -

Warehouse Staff Details

62. The Applicant has to provide the details of all staff members working at the warehouse. He has to provide their Name, Designation, Educational qualifications, Experience in number of completed years and whether they have undergone any training by selecting from drop down. In case any of them have undergone any Warehouse related training, then the applicant has to opt “yes” in the drop down and provide the details of the training such as Training Institute , and from and to dates when he has undergone the training mandatorily.

Warehouse Staff Details

Name : ★ Designation : ★ Educational Qualification : ★

Experience Details (in years) : ★ Whether undergone Training on Warehousing : ★

If yes Training details are mandatory

Training Institute : From : To :

+ -

63. The Applicant has to enter details of each staff member one after another by making use of “+” option

DECLARATION

64. The Applicant has to provide a declaration of having complied with Local laws pertaining to Warehousing by selecting option of “Yes” from drop down.

65. Applicant also have to provide a set of declarations by providing a “TICK “and declaring that he is accepting all Terms & Conditions

The screenshot displays a web form for warehouse registration. On the left is a vertical sidebar with a list of sections: Associate Representative Details, Warehouse Basic Details, Warehouse Infrastructure Details, Warehouse Surrounding Details, Warehouse Godown size Details, Warehouse Commodity Details, Warehouse Assaying Equipment Details, Warehouse Staff Details, Warehouse Supporting Documents, and Declaration and Disclaimer (highlighted in blue). The main content area is titled 'Declaration' and contains a dropdown menu for 'Statutory Declaration Including Compliance to Local Laws (Yes/ No) :'. The dropdown is open, showing 'Yes' as the selected option. Below this is a 'Disclaimer' section with 12 numbered terms and conditions. At the bottom of the disclaimer, there is a checkbox labeled 'I ACCEPT ALL ABOVE TERMS & CONDITIONS' which is checked. To the right of the disclaimer is a 'Previous' button. At the bottom of the form are three buttons: 'Save as Draft' (orange), 'Save & Pay' (green), and 'Submit' (green).

Associate Representative Details

Warehouse Basic Details

Warehouse Infrastructure Details

Warehouse Surrounding Details

Warehouse Godown size Details

Warehouse Commodity Details

Warehouse Assaying Equipment Details

Warehouse Staff Details

Warehouse Supporting Documents

Declaration and Disclaimer

Declaration

Statutory Declaration Including Compliance to Local Laws (Yes/ No) :

Yes

Disclaimer

1. I declare to be authorized representatives of the organization to apply for registration of Warehouse.
2. We hereby solemnly declare that we or any of the key managerial persons, has not been convicted by a court for any offence at any time in the preceding five years
3. We hereby solemnly declare that we or any of the key managerial persons, has not been declared an un-discharged insolvent by any court
4. We hereby solemnly declare that we or any of the key managerial persons, has not been declared to be of unsound mind by any court
5. We hereby solemnly declare that we or any of the affiliates are not assigned, by the Authority to carry out any other function under the Act.
6. We hereby solemnly declare that one of the objectives of the entity is to carry out the warehousing business and undertake that all the local laws have been complied with for carrying out the business of warehousing with respect to the warehouse concerned.
7. We hereby solemnly declare that the warehouse specified above is suitable for carrying on the business of warehousing and that it is in good condition and having all the requirements as per rule 20 of the Warehousing (Development and Regulation) Registration of Warehouses Rules, 2017.
8. We hereby undertake to ensure compliance of the Warehousing (Development and Regulation) Registration of Warehouses Rules, 2017 for disclosure of information (Rule 28) and ensure submission of monthly information on warehouse receipts (Rule 29).
9. We agree to abide by the terms and conditions of the registration.
10. We undertake that the required amount of Security Deposit will be paid, if the WDRA decides to register the warehouse concerned
11. We hereby solemnly declare to extend all cooperation to the Authority or to an external person engaged by the Authority to conduct physical inspections/ any other inspection of the warehouse under our effective control.
12. We hereby solemnly declare that all information herein given is true to the best of our knowledge and that in case it proves to be untrue we undertake to indemnify person or persons concerned in this business against any loss arising out of such false or untrue information and cancellation of registration.

☒ I ACCEPT ALL ABOVE TERMS & CONDITIONS

Previous

Save as Draft Save & Pay Submit

66. The Applicant has to make a payment of Application fee based on the capacity of warehouse for which registration is sought. When Applicant click on Save & Pay, he will be redirected to a page where he needs to click on proceed to pay. Once he click on proceed to pay then he will be re

directed to payment Gateway. Applicant can select the desired mode of payment and can submit the application fee.

PAYMENT DETAILS

Name

abc

Mobile No:

9999450649

Amount(Rs):

25000.0

Final Amount(Rs):

25000.0

Please do not refresh the page while doing the transaction

For queries call **011-49536496** , **011-49092978,94,87** between 9.30 A.M to 6.00 P.M and provide or drop an email to soaf.wdra@nic.in with Transaction ID for prompt response.

☐ Do you want to continue? [Proceed to Pay](#) [Go To Home Page](#)



Department of Electronics and Information Technology
Ministry of Communications and Information Technology
Government of India



Pay Gov India
National Payment Services Platform
DeitY, Government of India Initiative



राष्ट्रीय ई-गवर्नेंस योजना
National e-Governance Plan

Public services closer home

Debit Card

Debit Card + ATM PIN

Internet Banking

Pay using Debit Card

Card Number

Enter card number

Expiration Date

Month

Year

CVV/ CVC

Card Holder Name

Enter card holder name

Make Payment

Merchant Name

Warehouse Development and Regulatory Authority

Payment Amount: ₹ 25000.00