



भाण्डागारण विकास और विनियामक प्राधिकरण
भारत सरकार



चौथी मंजिल, एन.सी.यू.आई. भवन, 3, सिरी इंस्टीट्यूशनल एरिया,
मगस्त क्रान्ति मार्ग, हौज़ खास, नई दिल्ली-110016, दूरभाष :-49536496
Warehousing Development and Regulatory Authority
Government of India
N.C.U.I. Building, (4th Floor), 3, Siri Institutional Area,
August Kranti Marg, Hauz Khas, New Delhi – 110016
Tel. No. 49536496, 49092994, 49092978, 49092487, Fax-26515503

F. No. WDRA/2017/1-1(1)/Tech./ 1807

Date: 18.10.2017

CIRCULAR NO. 03/2017

Subject: Online process for registration of warehouses – regarding

As all are aware, the new rules for registration of warehouses with WDRA, the Warehousing (Development and Regulation) Registration of Warehouses Rules, 2017 were notified by the Government of India on February 23, 2017. These rules provided for new Registration formats and prescribed documents to be submitted to the Authority for processing the case for registration.

2. Hitherto, the application for registration alongwith required documents are being submitted in physical form. After the applications are found in order the applicant warehouses are being subjected to a physical inspection. Based on satisfactory physical inspection report the applicant is asked to furnish a security deposit as per norms notified by Authority after which a registration certificate in physical form is issued with a validity of 5 years.

3. In order to fast track the registration process and put in place a transparent system of registration and its tracking, the WDRA has developed an online system of registration of warehouses belonging to different categories of applicants along with other related activities viz. payment of application fee, application processing, submission of physical inspection, security deposit and issue of online registration certificate.

4. It has, therefore, been decided **that with effect from 1st November, 2017 all the applications for registration of warehouses with WDRA shall be submitted online after logging in to the new portal of WDRA, <https://wdra.gov.in>**. Detailed instruction for submission of online registration applications may be seen at url – <https://wdra.gov.in/web/wdra/orders/circulars/notifications> . As per the new system it is required that all the applicants for warehouse registration first register at the WDRA portal and after getting their log in credentials generated sign in at the portal to proceed further with the online submission of applications. The inspection agencies empanelled by WDRA would also require to on board themselves by registering at the new WDRA portal as above and sign

Handwritten signature and date
18/10/2017

in with their log in credentials for online allotment of inspections and submission of inspection reports.

5. It may be noted that w.e.f. 1st November, 2017 **no** application for warehouse registration and inspection report by the Inspection Agency shall be received in Authority in physical form and all applications shall have to be submitted online.



(Ganesh A. Bakade)
Director(A&F)

Distribution:

- (i) MD, CWC
- (ii) MDs, All SWCs
- (iii) All WSPs
- (iv) All registered Private Warehouses
- (v) All registered PACS warehouses
- (vi) Inspection Agencies as per the list.
- (vii) Repositories
- (viii) Banks
- (ix) Guard file.

Copy to:

Under Secretary (A&F), WDRA- with request to put a copy of the circular on the website of the WDRA.