

No.A.13011/1/2013-E.I  
Government of India  
Ministry of Consumer Affairs, Food & Public Distribution  
Department of Food & Public Distribution

Krishi Bhavan, New Delhi  
Date: 25.05.2023

**OFFICE MEMORANDUM**

**Subject: Re-Constitution of the Internal Complaints Committee to redress sexual harassment of working women at work place – regarding.**

In continuation of this Department's Office Memorandum of even No. dated 19.01.2015, 04.03.2016, 06.04.2017, 28.06.2017, 25.07.2017, 07.01.2019, 26.02.2020, 05.10.2021, 20.12.2022 and in accordance with the provisions contained in Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee to redress sexual harassment of working women at work place in the Department of Food & Public Distribution is re-constituted as follows:

Ms. Anita Karn, Joint Secretary	Presiding Officer
Ms. Alice R. Tete, Deputy Secretary	Member Secretary
Ms. Jyotsna Gupta, Deputy Secretary	Member
Dr. Rachana Shalini, Deputy Director (Operations), WDRA	Member
Shri Jitender Juyal, Joint Director, DSVO	Member
Ms. Renu Singh, PPS	Member
Shri Nitesh Bhasin, Under Secretary	Member
Dr. Manasi Mishra, HOD, Research Division, Centre for Social Research, Plot No. 2, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070	Member

2. It is informed that this Complaint Committee shall also look into the matter of the complaints of sexual harassment of working women at work place in respect of Warehousing Development and Regulatory Authority, 4th Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi, which is an autonomous body of this Department.

3. The Complaints Committee shall in each calendar year prepare an annual report and submit to AC section of this Department for inclusion of its report, including the number of cases filed, if any, and their disposal under this Act, in the Annual Report of the Department. The task of provision of Administration and Secretariat support for the Committee is entrusted to the Administration Division.



(Gautam Kumar Yadav)  
Under Secretary to the Govt. of India  
Tel: 011-23097038

To

1. Ms. Anita Karn, Joint Secretary, Deptt. of Food and Public Distribution.
2. Ms. Alice R. Tete, Deputy Secretary, Deptt. of Food and Public Distribution.
3. Ms. Jyotsna Gupta, Deputy Secretary, Deptt. of Food and Public Distribution.
4. Dr. Rachana Shalini, Deputy Director (Operations), WDRA, Warehousing Bhavan, 4<sup>th</sup> Floor, NCUI Building, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi.
5. Shri Jitender Juyal, Joint Director, Directorate of Sugar and Vegetable Oils, Deptt. of Food and Public Distribution.
6. Ms. Renu Singh, PPS, Deptt. of Food and Public Distribution.
7. Shri Nitesh Bhasin, Under Secretary (Welfare & Parliament), Deptt. of Food and Public Distribution.
8. Dr. Manasi Mishra, HOD, Research Division, Centre for Social Research, Plot No. 2, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070.
9. Shri K.K. Balakrishnan, Admn. Secretary, Centre for Social Research, Plot No. 2, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070.

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